

Evergreen Park Community High School

9901 S. Kedzie Avenue

Evergreen Park, IL 60805

Vacancy Notice: Apply online at www.evergreenpark.org

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| JOB TITLE: | Custodian | TERM: | 12-Month Position |
| DEPARTMENT: | Maintenance Department | SHIFT: | As Assigned |
| EVALUATION: | Job performance evaluated annually | SALARY: | Salary and fringe benefits as per the collective bargaining agreement |
| REPORTS TO: | Director of Facilities | | |

GENERAL DUTIES

- Clean and sanitize washrooms
 - Including sinks, commodes, and urinals
 - Maintain soap and towel dispensers
 - Hand dryers
 - Washroom stalls
- Clean and sanitize locker rooms
- Clean classrooms
 - Sweep floors; mop as needed
 - Empty garbage and dispose of properly
 - Wipe down student desks
 - Wipe down whiteboards
 - Empty pencil sharpeners
- Mop and buff corridors
- Vacuum carpets
- Remove gum and scuff marks
- Clean up spills, vomit, and blood as needed
- Scrub and wax floors
- Clean windows and glass in doors
- Daily upkeep of grounds
- Grooming, sweeping, and upkeep of artificial turf fields
- Painting
- Vehicle upkeep
- Operate snow removal equipment including shovels, snow blowers, plows
- Help set up rooms for special programs
- Help prepare athletic areas inside and outside for use
- Help clean up and prepare fields and gyms for normal use after events
- Attend safety meetings and training sessions as required
- Weekend and holiday availability for emergencies and snow removal
- Flex work hours as required
- Other duties as assigned by supervisor

JOB EXPECTATIONS

- Maintain a positive and appropriate attitude
- Familiar with equipment involved with custodial duties
- Operate floor scrubber
- Wet-dry pickup
- Proper use of dust mops, microfiber cleaning equipment
- Mop floors
- Knowledge of industry standards

PHYSICAL DEMANDS. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Ability to perform physical activities that require considerable use of arms, legs, and moving of the whole body, such as:
 - Stand, walk, stoop, kneel, crouch, crawl
 - Use hands to finger, handle, or feel
 - Reach with hands and arms
 - Climb or balance
 - Talk and hear
 - Occasional sitting
- Perform heavy physical labor frequently moving and/or lifting 50 lbs.
- Specific vision abilities required include close vision, distance vision, color vision, and depth perception

WORK ENVIRONMENT. While performing duties of this job the employee is exposed to:

- Moving mechanical parts
- Wet and/or humid conditions
- Fumes or airborne particles
- Toxic or caustic chemicals
- Outside weather conditions
- Vibrations
- Occasional loud working environment

LICENSE OR CERTIFICATION

- Possess and maintain a valid driver's license and acceptable driving record
- Ability to complete the following trainings as required:
 - GCN Trainings
 - Lock out tag out
 - Fall arrest
 - SDS
 - Asbestos and lead identification
 - Ladder safety
 - Emergency evacuation
 - In-house OSHA and respirator training

BREAKS: Per collective bargaining agreement. Times may vary when necessary.

10/30/2025