

FAYETTE COUNTY PUBLIC SCHOOLS

Navy Instructor Navy Junior Reserve Officer's Training Corp (NJROTC) Position Description

The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.

WORK LOCATION:	Assigned School	FLSA STATUS:	Exempt
REPORTS TO:	Principal and/or designated school-based administrators	WORK CALENDAR:	210 Days
SALARY:	Salary based on Minimum Instructor Pay (MIP)	APPROVED (Board):	March 2026
		REVISED:	

SUMMARY: Under the supervision of the Principal and in accordance with an approved Navy JROTC program, implement instruction for Fayette County School System's students and/or Navy JROTC cadets. Instill standards and tenets of the JROTC program in students and develop informed and responsible citizens; work cooperatively with the Principal to operate the Navy JROTC student program.

ESSENTIAL FUNCTIONS:

1. Demonstrates prompt and regular attendance
2. Provide classroom instruction for students in grades 9-12
3. Maintain students' clothing inventory to include ordering, issuing and surveying
4. Train students to meet program's extracurricular requirements; supervise students during their participation in extracurricular events
5. Calmly and positively handle dynamic and hectic situations, loud sounds and stress
6. Assist the Principal with the development of the program's annual schedule
7. Develop and mentors selected students to assume positions of leadership responsibility
8. Follow detailed instructions, perform tasks that require attention to detail, and follow all prescribed institution policies
9. Provide student counseling and participates in parent conferences; liaises with the Navy, school administrators, and the community in support of the program
10. Ability to be present at the physical worksite
11. Must be able to properly and consistently supervise students, particularly during emergency situations
12. Perform other duties as assigned and allowable by intended program

REQUIRED QUALIFICATIONS:

Must be certified as a NJROTC instructor or become certified before beginning employment.

PHYSICAL DEMANDS:

Maintain a professional military appearance in uniform by maintaining weight and body fat within established standards. Sit and stand for extended periods of time performing both classroom teaching and conducting after school activities. Walk extended distances, such as leading field trips and fitness sessions, demonstrating drill sequences and marching in parades. Routine physical activities that are required to fulfill job responsibilities. Ability to exert up to 50 pounds of force occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds of force constantly to move objects. Frequent bending, lifting, pushing, pulling, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Prolonged periods of standing, walking and sitting. Vision, hearing and verbal communications are essential functions of this position.

PREFERRED QUALIFICATIONS:

Bachelor's degree from a Professional Standards Commission approved accredited college or university; degree in education, administration, science, or equivalent

Experience working with youth groups

Minimum of three (3) years' experience in education field

REQUIRED DUTIES & RESPONSIBILITIES:

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.