

FAYETTE COUNTY PUBLIC SCHOOLS

Title I Teacher Position Description

The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.

WORK LOCATION:	Assigned School
REPORTS TO:	Principal and/or designated school-based administrators
SALARY:	Salary based on Fayette County Public School System Hourly Rate for Non-Benefitted Positions

FLSA STATUS:	Non-Exempt
WORK CALENDAR:	Hourly
APPROVED (Board):	May 2018
REVISIONS:	November 2024; September 2022; June 2022

SUMMARY: Provide high quality instruction and implement the curriculum for assigned students; establish, foster, facilitate and maintain a safe and secure classroom environment that is conducive to learning

ESSENTIAL FUNCTIONS:

1. Demonstrate prompt and regular attendance
2. Teach grade relevant, subject matter specific and mandated curriculum
3. Prepare lesson plans, instructional aids, and supplemental teaching materials
4. Manage the learning environment and ensure the maintenance of an effective physical setting for instruction
5. Participate in student development and achievement related conferences with parents, students, counselors, teachers, the principal, and/or administrators
6. Assess, monitor, and support students as part of the MTSS process
7. Perform general Title I instruction coordination duties such as ordering materials, attending meetings, and engaging in various forms of correspondence
8. Attend professional learning sessions and/or required conferences
9. Adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Board policies and regulations, all Title I guidelines and procedures and all local school procedures
10. Ability to be present at the physical worksite
11. Must be able to properly and consistently supervise students, particularly during emergency situations
12. Perform other duties as assigned and allowable by intended program

REQUIRED QUALIFICATIONS:

Bachelor's Degree from accredited college or university

Hold or be eligible for school system's required certification in appropriate educational field

Excellent oral, written and interpersonal communication skills

Ability to work well with students, parents, staff and the community

PHYSICAL DEMANDS:

Routine physical activities that are required to fulfill job responsibilities. Ability to exert up to 50 pounds of force occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds of force constantly to move objects. Frequent bending, lifting, pushing, pulling, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Prolonged periods of standing, walking and sitting. Vision, hearing and verbal communications are essential functions of this position.

PREFERRED QUALIFICATIONS:

Valid Professional Standards Commission approved subject specific endorsements, as required

Master's Degree from accredited college or university
Experience as a classroom teacher

REQUIRED DUTIES & RESPONSIBILITIES:

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.