FREDERICK COUNTY PUBLIC SCHOOLS
MARYLAND

MULTILINGUAL EDUCATION PROGRAM (MEP) TEACHER

The Frederick County Public School (FCPS) District's mission is to inspire, innovate & motivate. FCPS serves more than 46,000 students and 280,000 residents in twelve municipalities spread across 667 square miles. FCPS provides a diverse and inclusive learning environment, where excellence in college and career preparedness are paramount. The commitment to our community is to provide exceptional education and equity for "every child, every day".

POSITION OVERVIEW

Teachers are responsible for practices and behaviors which demonstrate necessary teaching competencies, effective classroom management, positive personal qualities, and other instructional matters. The role of the teacher is to ensure that all students have equal instructional opportunities and to create a classroom environment in which teaching and learning are challenging, dynamic, and comprehensive. The teaching of the essential curriculum of each teacher's discipline is grounded in the understanding that the aim of education is personal growth, the development of individual talents, abilities, and values; the acquisition of knowledge; and the pursuit of understanding.

The Multilingual Education Program promotes successful integration in mainstream academic programs for Multilingual (ML) students in pre-kindergarten through grade 12 whose first, or primary, language is not English and who have not yet attained English language proficiency. As part of the enrollment process, ML students new to Frederick County are assessed for English language proficiency to determine if they qualify for ME Program services. MEP teachers also need a strong theoretical and practical foundation in applied linguistics, language acquisition, MEP methods, and cross-cultural training.

ESSENTIAL FUNCTIONS

- Provide for instructional needs and interests of students with the aid of appropriate and effective daily lesson planning.
- Create a classroom environment that is conducive to learning and where classroom time is utilized effectively.
- Demonstrate the use of a variety of teaching techniques and the use of a variety of instructional resources and materials to implement approved curriculum.
- Ensure that English language learners make consistent progress in acquiring proficiency in English in all domains – listening, speaking, reading, and writing.
- Develop academic language that students need to engage fully in their mainstream classrooms as soon as possible.
- Use evaluation effectively to promote student growth and development intellectually, physically, socially, and emotionally.
- Demonstrate fair, firm, and consistent behavior towards students and promote self-discipline among students.
- Demonstrate effective communication skills and positive interpersonal relations with students, parents, staff, and community from a variety of countries and cultures.
- Supervise students in a variety of school settings.
- Maintain appropriate records.
- Guide the learning process toward the achievement of school system goals and objectives by following school board policies and administrative procedures.

- Assist administration and other staff members in reaching the mission for the school by applying ethical standards in professional relationships.
- Strive to maintain and improve professional competencies.
- Monitor appropriate use and care of equipment, materials, and facilities.
- Regular and predictable attendance.
- Capable of performing the essential functions of the position, with or without reasonable accommodations.

The above list is a summary of the essential functions of the job, not an exhaustive comprehensive list of all possible job responsibilities, tasks, and duties.

PHYSICAL REQUIREMENTS

- The following identifies some of the physical requirements of this position. Candidates should be capable of performing the essential functions of the position with or without reasonable accommodation.
- The following physical requirements are *frequently* part of the position and an essential function of the position: walking, standing, seeing close work (e.g., typed print), hearing conversations or sounds, communicating through speech, and communicating by writing/reading.
- The following physical requirements may be experienced *occasionally* and are still considered essential to the position: repetitive motion of hands/fingers (e.g., keyboarding, turning pages), sitting, running, jumping, bending or twisting, lifting/carrying up to 25 pounds, pushing/pulling up to 25 pounds, and using depth perception.
- The following physical requirements may be *present* but are not essential to the position: squatting or kneeling, crawling, reaching above shoulder level, reaching below shoulder level, climbing stairs, , fine manipulation with finger, pinching with fingers, grasping with hand, gripping, lifting/carrying 26-50 pounds, pushing/pulling 26-50 pounds, seeing objects at a distance, seeing objects peripherally, distinguishing colors, and hearing via radio or telephone.

KNOWLEDGE, SKILLS & ABILITIES

The following knowledge, skills and abilities detailed below will make a candidate successful in this position.

- Demonstrate outstanding written and oral communication skills.

REQUIRED QUALIFICATIONS

Education/Training/Experience:

- Possess a Bachelor's Degree from an accredited institution.

Certification/License:

- Eligibility for MSDE teacher certification with the appropriate content endorsement, or ability to attain within one year.

PREFERRED QUALIFICATIONS

Education/Training/Experience:

- Possess a Master's Degree from an accredited institution.

Certification/License:

- Eligibility for MSDE professional teacher certificate with the appropriate content endorsement.
- Proficiency and/or experience with languages other than English.

SALARY

- 10 Month Teacher Pay Scale (TA1) - 190 Days - 7 Hours - $56,528.00 - 110,207.00

Under the Fair Labor and Standards Act this position is **exempt** from overtime. Actual salary placement will be in accordance with the salary procedures of the Frederick County Public School System.

For more information about employee benefits please go to: www.fcps.org/benefits

FREDERICK COUNTY PUBLIC SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER

THIS JOB DESCRIPTION HAS BEEN WRITTEN TO INDICATE THE GENERAL NATURE AND LEVEL OF WORK PERFORMED BY AN EMPLOYEE HOLDING THIS POSITION. IT IS NOT WRITTEN TO INCLUDE OR BE INTERPRETED TO INCLUDE A COMPREHENSIVE INVENTORY OF ALL DUTIES, RESPONSIBILITIES, AND QUALIFICATIONS REQUIRED OF THE EMPLOYEE. NOTHING IN THIS DESCRIPTION RESTRICTS MANAGEMENT'S RIGHT TO ASSIGN OR REASSIGN DUTIES AND RESPONSIBILITIES OR ADD REQUIRED QUALIFICATIONS AT ANY TIME.