

### **Montessori Teacher Specialist-Elementary**

The Montessori Teacher Specialist assigned to our school provides leadership and instructional expertise in the area of Montessori. The major roles of the Montessori Teacher Specialist, each of which contributes to the improvement of student learning, are instruction, assessment, and leadership.

#### **Required Qualifications:**

- MSDE Elementary Education certification or the ability to obtain it.
- Montessori Teacher Certification from an AMS, AMI or MACTE accredited school.
- Five (5) years of successful teaching in an elementary setting.
- Three (3) years of successful Montessori teaching.
- Proficient ratings on evaluations.
- Demonstrated experience in providing effective professional development.
- Demonstrated knowledge, skill and experience with technology applications as related to instructional strategies.
- Demonstrated knowledge, skill and experience with Montessori Levels curriculum and instructional strategies.
- Demonstrated experience as a teacher-leader.
- Ability to gather, organize and report out data for teachers and administrators.
- Excellent oral and written communication skills.
- Excellent interpersonal skills.
- Regular attendance.
- Capable of performing the essential functions of the position with or without reasonable accommodations.

#### **Preferred Qualifications:**

- Familiarity with the Montessori sensitive periods and Montessori programs.
- A Montessori teacher who is certified in multiple levels.
- A Montessori teacher who has taught at more than one level.
- Administrative experience in a Montessori school.

#### **Essential Functions:**

**Reporting directly to the Building Principal, the Montessori Teacher Specialist performs the following duties:**

##### **LEADERSHIP:**

- Coordinate and provide leadership for the school wide Montessori program
- Lead professional development in Montessori
- Align the selection of Montessori lessons based on AMS guidelines

- Serve as a resource to other educators, administrators, parents, and the school community
- Support individual teachers in becoming more knowledgeable about teaching Montessori Lessons
- Collaborate with school leaders to develop appropriate Montessori alignment goals and objectives based on state and local assessment data

#### INSTRUCTION:

- Collaborate with classroom teachers to implement a quality Montessori program that is authentic, meets the needs of all learners, and supports the vision of the school system and Frederick County
- Collaborate with the teachers to follow the Montessori sequence, follow up work and extensions as needed
- Model Montessori strategies or techniques for teachers, and conduct demonstrations or collaborative lessons
- Observe Montessori lessons in order to collaborate with teachers and assistant teachers

#### ASSESSMENT:

- Assess the academic strengths and needs of students and provide information to classroom teachers, parents and specialized personnel such as school psychologists, special educators, speech teachers, or ELL teachers in order to provide an effective Montessori program
- Diagnose the academic needs and strengths of any given student within the school
- Prescribe appropriate instructional strategies, and materials for any given student within the school
- Monitor student achievement data on local and state assessments and develop acceleration initiatives with the Leadership Team as needed to ensure the school meets adequate yearly progress goals
- Serve as a resource to teachers for analyzing assessment results to plan differentiated instruction

#### **Performs other duties as assigned by the School Principal:**

- Assist with assessments as assigned
- Part of a discipline team working with teachers and students as determined by Principal
- Serve on a Governing Council committee as needed

#### **Salary:**

- Teacher Salary Scale FY 16-17

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