

FENTON COMMUNITY HIGH SCHOOL DISTRICT 100
JOB DESCRIPTION

TITLE: MATH TEACHER

REPORTS TO: DIVISION LEADER

QUALIFICATIONS: Valid Illinois Professional Educator License (PEL) with an Endorsement in the area of instruction.

TERM: 10 Month

PRIMARY FUNCTION: The classroom teacher is responsible for the organization and operation of classroom instruction in accordance with course, department, school and district goals, objectives, policies and procedures. The teacher is accountable to his/her division leader and principal. The classroom teacher, as a subject matter specialist, prepares and organizes daily instruction, emphasizing quality instruction as the most important function of the school. Cooperating with fellow teachers and his/her division leader, the teacher will facilitate student achievement of established curricular goals through a variety of appropriate teaching techniques.

The Math Teacher shall be responsible for the following duties, including, but not limited to:

ASSIGNED RESPONSIBILITIES:

- A. Participates with other staff members in determining and achieving school programs, goals and objectives.
- B. Follows department goals and course objectives as the basis of instructional planning.
- C. Pre-assesses student readiness for new instruction.
- D. Paces program through the curriculum according to student/class needs and abilities.
- E. Matches resources, teaching strategies and assessment to the learning goals and objectives.
- F. Prepares and executes lesson plans according to course objectives.
- G. Clearly communicates the expectations for each lesson.
- H. Organizes instructional materials for each lesson.
- I. Makes effective use of class time.
- J. Varies teaching to accommodate a variety of learning styles and resources.
- K. Demonstrates clearly the relationship between new and previously presented material.
- L. Assigns and evaluates class work and homework on a timely basis.
- M. Assesses student progress regularly.
- N. Clarifies concepts and strengthens skills through use of relevant examples and/or demonstrations.
- O. Involves students in the learning process.