

FENTON COMMUNITY HIGH SCHOOL DISTRICT 100

JOB DESCRIPTION

TITLE: **SCIENCE TEACHER**

REPORTS TO: **DIVISION LEADER**

QUALIFICATIONS: Valid Illinois Professional Educator License (PEL) with an Endorsement in the area of instruction.

TERM: FMLA Leave (Tentatively Jan 16, 2026 to Feb 27, 2026)

PRIMARY FUNCTION:

The classroom teacher is responsible for organizing and operating classroom instruction in accordance with course, department, school, and district goals, objectives, policies, and procedures. The teacher is accountable to his/her division leader and principal. The classroom teacher, as a subject matter specialist, prepares and organizes daily instruction, emphasizing quality instruction as the most important function of the school. Cooperating with fellow teachers and his/her division leader, the teacher will facilitate student achievement of established curricular goals through a variety of appropriate teaching techniques.

The Science Teacher shall be responsible for the following duties, including, but not limited to:

ASSIGNED RESPONSIBILITIES:

- A. Participates with other staff members in determining and achieving school programs, goals, and objectives.
- B. Follows department goals and course objectives as the basis of instructional planning.
- C. Pre-assesses student readiness for new instruction.
- D. Paces the program through the curriculum according to student/class needs and abilities.
- E. Matches resources, teaching strategies, and assessment to the learning goals and objectives.
- F. Prepares and executes lesson plans in accordance with course objectives.
- G. Clearly communicates the expectations for each lesson.
- H. Organizes instructional materials for each lesson.
- I. Makes effective use of class time.
- J. Varies teaching to accommodate a variety of learning styles and resources.
- K. Demonstrates clearly the relationship between new and previously presented material.
- L. Assigns and evaluates class work and homework on a timely basis.

- M. Assesses student progress regularly.
- N. Clarifies concepts and strengthens skills through the use of relevant examples and/or demonstrations.
- O. Involves students in the learning process.
- P. Demonstrates knowledge, understanding, and skill to teach the subject matter.
- Q. Establishes and maintains an appropriate instructional climate.
- R. Clearly communicates both classroom and school rules and procedures.
- S. Maintains discipline and deals with unacceptable student behavior consistently and appropriately.
- T. Maintains and submits, upon request, accurate and complete records as required by law, District policy, and administrative regulations.
- U. Upholds and enforces departmental and school rules, administrative regulations, and Board Policy.
- V. Demonstrates effective communication skills when dealing with immediate supervisors, parents, students, peers, and other school groups.
- W. Participates in school/community relations, striving to present a positive school image to the community when serving in a representative capacity for the school district.
- X. Continues professional development.
- Y. Fulfills all contractual obligations and other duties as assigned.