

# FENTON COMMUNITY HIGH SCHOOL DISTRICT 100

## JOB DESCRIPTION

**TITLE:** SPEECH LANGUAGE PATHOLOGIST

**REPORTS TO:** DIRECTOR OF SPECIAL EDUCATION

**QUALIFICATIONS:** Valid Illinois Professional Educator License with Speech  
Language Pathologist Endorsement

**TERM:** 2nd Semester

**PRIMARY FUNCTION:** This employee is responsible for organizing and implementing a therapy program to meet the needs of speech, language, and hearing-impaired students and meeting the duties of teaching as outlined in laws and policies.

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The Speech Language Pathologist shall be responsible for the following duties, including, but not limited to:

### ASSIGNED RESPONSIBILITIES:

- A. Assures that students with speech/language disabilities are provided with appropriate assessment, instruction, and support in order to promote their educational well-being and communication needs.
- B. Participates with other staff members in determining and achieving school programs, goals, and objectives.
- C. Follows department goals and course objectives as the basis of instructional planning.
- C. Serves as case manager for students with Individualized Education Plans and 504 Plans as assigned.
- D. Paces program through the curriculum according to student/class needs and abilities
- E. Matches resources, teaching strategies, and assessment to the learning goals and objectives.
- F. Collaborate with team members to determine the need for communication skills in the educational setting.
- G. Clearly communicates the expectations and organizes material for each lesson
- H. Maintain speech and language attendance and therapy logs.
- I. Makes effective use of class time
- J. Varies teaching to accommodate a variety of learning styles and resources.
- K. Demonstrates clearly the relationship between new and previously presented material.
- L. Conduct/participate in annual reviews/reevaluations for all students receiving services for speech and language delays and assess student progress regularly
- M. Complete all mandated paperwork in a timely manner.

- N. Clarifies concepts and strengthens skills through use of relevant examples and/or demonstrations.
- O. Involves students in the learning process.
- P. Demonstrates knowledge, understanding, and skill to teach the subject matter.
- Q. Establishes and maintains an appropriate instructional climate.
- R. Clearly communicates the classroom, as well as school, rules and procedures.
- S. Maintains discipline and deals with unacceptable student behavior consistently and appropriately.
- T. Maintains and submits, upon request, accurate and complete records as required by law, District policy, and administrative regulations.
- U. Upholds and enforces departmental and school rules, administrative regulations, and Board Policy.
- V. Demonstrates effective communication skills when dealing with immediate supervisors, parents, students, peers, and other school groups.
- W. Participates in mandatory school/community events and strives to present a positive school image to the community when serving in a representative role for the school district.
- X. Continued professional development.
- Y. Providing speech and/or hearing screening tests for all students referred. Fulfills all contractual obligations and other duties as assigned.
- Z. Participate in all responsibilities as assigned by the building administrator/s and other duties as assigned

**KNOWLEDGE REQUIRED:**

- A. Professional speech and language therapy concepts, principles, and methodologies used to develop and modify intervention plans designed to enhance/improve student communication skills in the educational setting.
- B. Policies, procedures, and relevant legislation that guide public special education programs.
- C. Ethical and professional standards as set forth by the American Speech, Language, and Hearing Association.