

# FENTON COMMUNITY HIGH SCHOOL DISTRICT 100

## JOB DESCRIPTION

**TITLE:** FAMILY and CONSUMER SCIENCE TEACHER (1.6 FTE)

**REPORTS TO:** DIVISION LEADER STEM

**QUALIFICATIONS:** Valid Illinois Professional Educator License (PEL) in Family and Consumer Science with endorsement in Consumer Science education. Experience teaching in the subject area preferred.

**TERM:** 10 MONTH

**PRIMARY FUNCTION:** The classroom teacher is responsible for the organization and operation of classroom instruction in accordance with course, department, school and district goals, objectives, policies and procedures. The teacher is accountable to his/her department chair and principal.

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The Family and Consumer Science Teacher shall be responsible for the following duties, including, but not limited to:

**ASSIGNED RESPONSIBILITIES:**

- A. Participates with other staff members in determining and achieving school programs, goals and objectives.
- B. Follows department goals and course objectives as the basis of instructional planning.
- C. Pre-assesses student readiness for new instruction.
- D. Paces program through the curriculum according to student/class needs and abilities.
- E. Matches resources, teaching strategies and assessment to the learning goals and objectives.
- F. Prepares and executes lesson plans according to course objectives.
- G. Clearly communicates the expectations for each lesson.
- H. Organizes instructional materials for each lesson.
- I. Makes effective use of class time.
- J. Varies teaching to accommodate a variety of learning styles and resources.
- K. Demonstrates clearly the relationship between new and previously presented material.
- L. Assigns and evaluates class work and homework on a timely basis.
- M. Assesses student progress regularly.
- N. Clarifies concepts and strengthens skills through use of relevant examples and/or demonstrations.
- O. Involves students in the learning process.
- P. Demonstrates knowledge, understanding and skill to teach the subject matter.

- Q. Establishes and maintains an appropriate instructional climate.
- R. Clearly communicates classroom, as well as school, rules and procedures.
- S. Maintains discipline and deals with unacceptable student behavior consistently and appropriately.
- T. Maintains and submits upon request accurate and complete records as required by law, District policy and administrative regulations.
- U. Upholds and enforces departmental and school rules, administrative regulations and Board Policy.
- V. Demonstrates effective communication skills when dealing with immediate supervisors, parents, students, peers and other school groups.
- W. Participates in school/community relations and strives to present a positive school image to the community when serving in a representative role for the school district.
- X. Continue relevant professional development to progress curriculum development
- Y. Fulfills all contractual obligations.

Revised 04/08/2020