



FLOYD COUNTY SCHOOLS

Job Description

POSITION TITLE: Academic Coach, Grant Funded - Literacy	LOCATION: TBD
REPORTS TO: Dept of Academics	PAY SCHEDULE/GRADE:
FULL TIME/PART-TIME/TEMPORARY: Full Time	TYPE OF EMPLOYEE: Certified
HOURS: 190 days	RETIREMENT: TRS

JOB SUMMARY

The purpose of the Academic Coach is to take responsibility for organization and implementation of a multitiered system to ensure all students master or exceed standards at the same pace as peers.

EDUCATION/CERTIFICATION REQUIREMENTS

EDUCATION: Bachelors from an accredited college or university in education discipline

CERTIFICATION:

- Required GA State certification
- Minimum of five (5) years classroom teaching or literacy intervention experience at assigned grade level
- Knowledge of scientifically based reading research, special expertise in quality reading instruction and intervention, dyslexia specific interventions, and data analysis

ESSENTIAL FUNCTIONS

- Accesses, interprets, tracks, and maintains data [Acadience, MAP, Navvy, GA Milestones]
- Supports teachers to develop targeted intervention formulated by interpreting data [Acadience, MAP and Navvy]
- Works with teachers to develop and refine classroom instruction and provide appropriate scaffolding devices to access grade level content [just in time intervention or enrichment for those who need it]
- Works with teachers in various group sizes
- Asks probing questions and reacts to responses to facilitate teacher understanding of content and pedagogy
- Provides formative feedback to teachers in a concise and timely manner.
- Effectively communicate trends and next steps with teachers, building administrators, and central office leadership
- Support teachers in formulating high impact instructional practices around data results utilizing Floyd County Schools resources.
- Create targeted goals for teachers based on classroom observations and data along with “next steps” for the teacher and a clear timeline for implementation and follow-up
- Conduct content meetings and coordinate assessments with teachers to analyze and react to data collected via Acadience, Navvy/MAP, and grade level/content area developed assessments
- Adhere to a schedule and keep appointments.
- Maintain appropriate and accurate documentation related to travel, whereabouts, work completed
- Facilitate professional development and implementation of new standards roll-out
- Model evidence-based strategies in classroom settings
- Integrate writing and reading in instruction
- Other duties as assigned

REQUIRED SKILLS/ABILITIES

- Minimum 5 years successful teaching experience
- Enthusiastic and supportive
- Responsible, self starter, strong professional ethics
- Strong understanding of foundational reading skills
- Strong, deep knowledge of the science of reading
- Relatable experience
- Skilled at lesson planning
- Deep knowledge of high impact instructional practices focused on student-centered learning
- Growth mindset regarding both teachers and learners
- Sense of urgency in meeting targeted grade-level goals
- Deep knowledge of Teacher Keys Effectiveness System (TKES), specifically standards 4,6,7 and 10. (Differentiated Instruction, Assessments Uses, Positive Learning Environment and Communication)
- Proficient in use of Google (specifically Google Sheets)
- Use of personal cell phone for multi factor authentication.

PHYSICAL REQUIREMENTS

- Regularly, reliably and predictably reports to work on time.
- Travels to school district buildings and professional meetings as required.
- Works in standard office and school building environments.

EMPLOYEE SIGNATURE

DATE: