

Speech/Language Therapist

Purpose Statement

The job of Speech/Language Therapist is done for the purpose/s of identifying students with communication disabilities; planning and implementing appropriate treatment to minimize adverse impact on student success; recommending treatment plans; and providing direction to Speech paraprofessionals.

This job reports to Special Education Director.

Essential Functions

- Administers standardized and/or supplemental assessments for the purpose of identifying students with communication disorders.
- Assesses students' communication skills (e.g. articulation, fluency, voice, expressive and receptive language, etc.) for the purpose of identifying communication disorders, determining program eligibility and developing recommendations for treatment.
- Consults with teachers, parents, other personnel, and/or outside professionals for the purpose of providing requested information, developing plans for services, making recommendations and/or coordinating speech/language therapy services with those of other disciplines.
- Coordinates meetings and processes for eligible students (e.g. testing/screening, IEPs, parent conferences, pre-referral staffing, etc.) for the purpose of presenting evaluation results, developing treatment plans, and/or providing training to parents/students/staff.
- Develops treatment plans, therapeutic strategies, interventions and/or educational materials including assistive devices for the purpose of minimizing the adverse impact of communication disorders in compliance with regulatory requirements.
- Instructs eligible students in the use of appropriate communication technologies (e.g. hearing aids, FM systems, argumentative communication devices, etc.) for the purpose of minimizing the adverse educational impact of communication disorders in accordance with established guidelines and legal requirements.
- Instructs assigned speech paraprofessionals and other staff members for the purpose of providing information on communicative disorders, use of assistive devices and feeding techniques and/or implementing prescribed treatment plans.
- Interprets medical reports within the scope of Speech/Language Therapist experience and goals for the purpose of providing information and/or ensuring that treatment/intervention plans are appropriate.
- Maintains files and/or records (e.g. progress reports, activity logs, treatment plans, required documentation, quarterly reports, screening results, etc.) for the purpose of ensuring the availability of information as required for reference and/or compliance.
- Provides case management services to speech/language students identified on caseload.
- Maintains confidentiality for the purpose of protection of students, staff, parents and school district.
- Maintains awareness of different cultural backgrounds that affect communication practices for the purpose of being able to communicate with all groups and individuals.
- Observes students in their regular classroom for the purpose of monitoring carry-over skills and for eligibility report.
- Participates in meetings, workshops, and seminars (e.g. training, IEPs, team meetings, etc.) for the purpose of conveying and/or gathering information.
- Performs site visits at multiple work sites within the district for the purpose of providing therapy and assistance as required.
- Prepares a wide variety of written materials (e.g. activity logs, correspondence, memos, treatment plans, reports, required documentation, etc.) for the purpose of documenting activities, and/or conveying information.

- Provides the development, communication, implementation for the purpose of inclusion of identified students.
- Provides speech and language therapy to students for the purpose of minimizing the adverse impact of speech and language disorders on student success.
- Refers students with challenging and/or medical issues to appropriate agencies for testing for the purpose of ensuring the students receive the diagnosis and help they need to be successful.
- Researches resources and methods (e.g. intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining the appropriate approach for addressing students' needs.
- Responds to inquiries (e.g. parents, teachers, staff, students, etc.) for the purpose of providing information and/or referral as appropriate.
- Works with professionals from other agencies for the purpose of obtaining records and ensuring continuation of services.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications Skills, Knowledge and Abilities

SKILLS are required to perform multiple, highly complex, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating specialized equipment used in the treatment of communication disorders; operating standard office equipment including pertinent computer software; preparing and maintaining accurate records; analyzing data; conducting meetings; and facilitating meetings.

KNOWLEDGE is required to perform algebra and/or geometry; review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific Knowledge based competencies required to satisfactorily perform the functions of the job include: anatomy and physiology of speech and hearing mechanisms and disorders; principles and practices of speech and language therapy; pertinent codes, policies, regulations and/or laws; current and emerging technology; health standards; knowledge of community resources; recordkeeping and record retention practices; and treatment modalities.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of widely varied types and/or purposes; and utilize job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is significant. Specific Ability based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; utilizing specialized equipment in communication disorders; maintaining confidentiality; meeting deadlines and schedules; working as part of a team; working with detailed information/data; maintaining effective working relationships; and translating therapy data into meaningful educational activities.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the jobs functions require the following physical demands: some lifting, carrying, pushing, and/or pulling some stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 25% sitting, 50% walking, and 25% standing. The job is performed under conditions with exposure to risk of injury and/or illness.

Experience: Job related experience within a specialized field is required.

Education: Masters degree in job-related area.

Equivalency:

Required Testing

Certificates and Licenses

Appropriate Wyoming State Department of Education Certificate and/or endorsement

Continuing Educ. / Training

Three (3) credits in Native American Studies or similar course

work within 2 years of hire date

Continuing Education Requirements

CPR Certificate Renewal

First Aid Certificate Renewal

Maintains Certificates and/or Licenses

Clearances

Criminal Background Clearance

Drug Test

FLSA Status

Exempt

Approval Date

Salary Grade

Title IX Coordinator

Title*: Superintendent

Address: 90 Ethete Rd, Fort Washakie, WY 82514

Telephone Number: 307.332.5983

Email:

Section 504/ADA Coordinator

Title*: Principal

Address: 90 Ethete Rd, Fort Washakie, WY 82514

Telephone Number: 307.332.5983

Email:

Civil Rights Compliance Coordinator

Title*: Superintendent

Address: 90 Ethete Rd, Fort Washakie, WY 82514

Telephone Number: 307.332.5983

Email:

*OCR recognizes that including a person's name may result in an overly burdensome requirement to republish the notice if a person leaves the coordinator position. It is acceptable for a school district to identify its coordinator only through a position title.