

FREMONT COUNTY SCHOOL DISTRICT #1

Lander, Wyoming
An Equal Opportunity Employer

VACANCY ANNOUNCEMENT

March 5, 2026

POSITION: Special Education Coordinator

LOCATION: Lander Valley High School (Grades 9-12)

SALARY: \$52,200 starting base salary (based on 2025-2026 salary schedule); full benefits

CONTRACT: Full-time; 185-day certified, non-teaching contract

START DATE: August 17, 2026

APPLY BY: Open Until Filled

QUALIFICATIONS: As a leader of special education teams, the Special Education Coordinator must possess an in-depth understanding of Individuals with Disabilities Education Act (IDEA), Wyoming's Chapter 7 Rules Governing Services for Students with Disabilities, and local policies and procedures. Candidates must have the demonstrated ability to apply these requirements throughout the special education process (i.e. evaluation, eligibility determinations, IEP development, progress monitoring) to ensure practices and documentation meet federal and state requirements. The Coordinator must have excellent interpersonal and communication skills and the ability to partner with staff and parents with tact, warmth, and enthusiasm. Candidates must also possess adequate computer and educational technology skills, keen problem solving skills, patience, honesty, creativity, and sound judgment.

A degree in special education or a related field with valid Wyoming certification in special education or a related field is required. The position requires a minimum of five years of experience in special education or a related field. Demonstrated expertise in working with students with behavioral challenges is preferred but not required.

DESCRIPTION: The Special Education Coordinator works closely with the Student Services Director, principals, teachers and service providers to facilitate the special education process and ensure a free, appropriate public education for students with disabilities. The Coordinator schedules team meetings, acts as chairperson for evaluation and IEP meetings, organizes and finalizes required paperwork, and serves as the parents' primary point of contact. The Case Manager also provides ongoing technical assistance to staff and assists with the district's professional development and training efforts.

TO APPLY: Visit our website at www.landingschools.org, click on the 'Employment' tab and follow the instructions for completing the online application.

Phone: 307-332-4711 E-mail: hr@landingschools.org

Fremont County School District #1 complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. FCSD#1 operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act of 1973.

Inquiries concerning Title VI, Title IX, ADA, and Section 504 may be referred to the Curriculum Director (who is also the Coordinator for the Office for Civil Rights), Fremont County School District 1, 863 Sweetwater, Lander, WY 82520 or telephone (307)-332-4711; the Wyoming Department of Education, Office for Civil Rights Coordinator, 122 W. 25th Street, Suite E200, Cheyenne, WY 82002-2060, or telephone (307)-777-7222; or Office for Civil Rights, Denver Office: U.S. Department of Education; Cesar E. Chavez Memorial Building, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3482; Telephone: 303-844-5695; TDD: 800-877-8339; email: OCR.Denver@ed.gov. This information will be provided in an alternative format upon request.