



**JOB TITLE: Athletic Coach**

**TERMS OF EMPLOYMENT: Based on season requirements**

**IMMEDIATE SUPERVISOR: School Administration**

Franklin Special District seeks top talent committed to fostering student success through a supportive, inclusive work environment. With competitive benefits and a best-in-class work culture, we prioritize innovation, collaboration, and lifelong learning. Our mission is to attract professionals who bring creativity, dedication, and a student-centered approach to their roles, supporting a diverse community and helping prepare every student for lifelong achievement. We're focused on building a team that values excellence, making a meaningful impact on our schools and community.

**POSITION DESCRIPTION:** The athletic coach provides instruction and coaching to students to develop skills and abilities to excel in assigned sport(s) and contributes to the education program as a whole for the students involved in athletics.

**ESSENTIAL FUNCTIONS:**

- Use a variety of instructional techniques and media to meet the needs and improve the abilities of the student athletes in the sport assigned.
- Manage and supervise athletic activities, contests and practice sessions to promote individual growth in athletic skills, teamwork and good sportsmanship.
- Work with other members of school staff to plan and implement instructional goals and objectives to ensure the overall educational development of student athletes.
- Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis. Model performance criteria and physical movements required for successful student performance of sport.
- Take all necessary precautions to protect student athletes, equipment, materials and facilities.
- Work with athletic director to schedule competitions and plan season activities including practices, special events and tournaments.
- Ensure compliance with all applicable conference rules.
- Monitor and enforce student eligibility criteria for extracurricular participation.
- Develop and coordinate a continuing evaluation of coaching program and make changes based on findings.
- Accompany and supervise student athletes during athletic competitions in assigned sports both at home and out-of-town trips.
- Apply and enforce student discipline during athletic contests, practice sessions and while on trips off school property in accordance with Student Code of Conduct and student handbook.
- Encourage, by example and through instruction, sportsmanlike conduct in all phases of athletic participation.
- Establish and maintain open communication by conducting conferences with parents, students, principals and teachers.
- Assist in selection of equipment and instructional materials.
- Compile, maintain and file all reports, records and other documents required.
- Work with school personnel to correctly request and report expenditures.
- Oversee the process of cleaning, repairing and storing all campus athletic equipment and maintain a current inventory of all equipment and fixed assets within the program.
- Follow district safety protocols and emergency procedures.

**QUALIFICATIONS:**

- High School diploma
- Must be 21 years or older
- Current first aid, cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) certificate
- Knowledge of coaching techniques and procedures
- Knowledge of applicable conference rules
- Ability to supervise and instruct student athletes

**Physical Demands/Environmental Factors:**

- Prolonged standing, kneeling, squatting, bending, reaching and stooping
- Frequent walking and physical movement associated with sport(s) assigned
- Frequent light lifting (less than 15 pounds) and occasional moderate lifting or carrying (15-44 pounds)
- Working outside (exposure to sun, heat, cold and inclement weather) and inside
- Frequent exposure to noise
- Frequent travel
- Frequent prolonged and irregular hours