



JOB TITLE: MAC Staff - Special Education

TERMS OF EMPLOYMENT: Part-time

IMMEDIATE SUPERVISOR: MAC Program Site Manager

Franklin Special District seeks top talent committed to fostering student success through a supportive, inclusive work environment. With competitive benefits and a best-in-class work culture, we prioritize innovation, collaboration, and lifelong learning. Our mission is to attract professionals who bring creativity, dedication, and a student-centered approach to their roles, supporting a diverse community and helping prepare every student for lifelong achievement. We're focused on building a team that values excellence, making a meaningful impact on our schools and community.

POSITION DESCRIPTION:

- Provides instruction and supervision during the out of school time when the MAC Program is in operation.

ESSENTIAL FUNCTIONS:

- Monitor children at all times
- Provide instruction and supervision to children during the MAC Program.
- Assist the Site Manager¹ in daily operation of the MAC program.
- Assist in maintaining daily attendance reports.
- Assist in distribution and/or maintenance of physical education and games.
- Assist with clean-up procedures for the assigned area and overall school plant.
- Plan and implement daily and weekly student activities.
- Demonstrate imagination and resourcefulness in working with assigned students.
- Attend necessary professional development activities
- Adhere to MAC policy and school policy

QUALIFICATIONS:

- High school diploma and skills suitable for working with school-age children.

PHYSICAL DEMANDS/ENVIRONMENTAL FACTORS:

- Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling and twisting
- Frequent walking
- Regular light lifting (less than 15 pounds); occasionally may lift and move textbooks and classroom equipment
- Work inside or outside; regular exposure to noise
- May work prolonged or irregular hours