

Gahanna-Jefferson School District Position Description

Position Title: Speech Pathologist
Reports To: Director of Special Education
FLSA Status: Exempt
Revision Date: April 18, 2024

SUMMARY: Speech-Language Pathologists provide direct and indirect services to preschool and school-age students with speech or language disorders that adversely affect their educational performance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrates sound judgement and emotional stability.
- Maintains a positive attitude and works well with others.
- Ensures the safety of students.
- Interacts with staff, students and the community in a positive and respectful manner.
- Conducts timely and thorough evaluations that inform eligibility, services, instruction and programming, which may include home visits, standardized assessments, observations and data collection.
- Assists and guides teachers in observing and referring students suspected of speech and language impairments.
- Collaborates with classroom teachers or other school staff to support the student across all school environments.
- Provides information, supports and strategies to parents including referrals to community agencies or specialists when appropriate.
- Develops and provides speech and language services in accordance with each child's Individualized Education Program.
- Effectively communicates and provides parents with periodic written reports of their child's progress based on regularly collected data.
- Assists in the development or revision of curriculum guides, local policies and procedures and district-wide practices.
- Provides periodic caseload reports as requested by the district.
- Maintains appropriate written records and reports that specify diagnosis, therapy plan, delivery of service and progress of identified students.
- Contributes to school-wide assessment and student intervention practices.
- Follows and demonstrates a solid working knowledge of federal, state, district and school procedures and established professional standards of licensure.
- Conducts screenings following district and state procedures.
- Provides itinerant services to preschool students within the community, home or pre-school setting including completing required state assessments.
- Other duties as assigned by supervisor.

SUPERVISORY RESPONSIBILITIES:

- Supervises students.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Master's Degree in speech and language pathology.
- A minimum of 60 semester hours of academic credit in normal aspects of human communication, development thereof, and clinical techniques for evaluation and management of speech and language disorders.
- A minimum of 300 clock hours of supervised practicum experience with persons who present a variety of communication disorders, to be acquired in conjunction with academic training, 150 hours of which shall be obtained on the graduate level.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Certification as Speech Pathologist.
- Speech-Language Pathologist certificate/license through the Ohio Department of Education.

LANGUAGE SKILLS:

- Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures or governmental regulations.
- Ability to write reports, business correspondence and procedure manuals.

- Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.

MATHEMATICAL SKILLS:

- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry.
- Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

REASONING ABILITY:

- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form, and deal with several abstract and concrete variables.

OTHER SKILLS and ABILITIES:

- Ability to apply knowledge of current research and theory to instructional program.
- Ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned.
- Ability to establish and maintain effective working relationships with students, peers, parents and community.
- Ability to speak clearly and concisely in written or oral communication.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is will regularly sit, and occasionally walk and stand. Specific vision abilities required by this job include close vision. While performing the duties of this job the employee will continuously hear conversation in a quiet and/or noisy environment. The employee will continuously need the ability to tell where a sound is coming from and tell the difference among bells, buzzers, beeps, horns, etc.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet to moderate. The employee is directly responsible for the safety, well-being and work out-put of students.

The employee shall remain free of any alcohol or non-prescribed controlled substance use in the workplace throughout his/her employment with the District. This prohibition includes being under the influence of improper substances and manifesting signs of recent use of improper substances.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.

The Gahanna-Jefferson Public Schools Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, ancestry, military status, or disability.

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I hereby agree that I am able to perform all of the essential functions of the job with or without accommodations. A copy was given to me for my records.

Signature

Date

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.