

# GALENA CITY SCHOOL DISTRICT

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**ACTIVITIES DIRECTOR**  
 Brett Slaathaug



## 2026 HS Cross Country: Assistant Coach

### Contract Date

Wednesday, July 23<sup>rd</sup> – Wednesday, October 8<sup>th</sup>

### Salary Scale

Per the GCSD collective bargaining agreement,

1 <sup>st</sup> Year	Column 2	Step 0	\$1000.00
2 <sup>nd</sup> Year	Column 2	Step 1	\$1100.00
3 <sup>rd</sup> Year	Column 2	Step 2	\$1200.00
4 <sup>th</sup> Year	Column 2	Step 3	\$1300.00
5 <sup>th</sup> Year	Column 2	Step 4	\$1400.00
6 <sup>th</sup> Year	Column 2	Step 5	\$1500.00

### Schedule

Date	Event	Outbound Travel	Return Travel
July 29 (Wed)	1 <sup>st</sup> Available XC Practice	N/A	N/A
Aug 29 (Sat)	Delta Invitational	Fri, Aug 28 <sup>th</sup>	Sun, Aug 30 <sup>th</sup>
Sep 5 (Sat)	Nome-Beltz Invitational	Sat, Sep 5 <sup>th</sup>	Sat, Sep 5 <sup>th</sup>
Sep 12 (Sat)	Lathrop Invitational	Fri, Sep 11 <sup>th</sup>	Sat, Sep 12 <sup>th</sup>
Sep 18 (Fri)	Hutchison Invitational	Fri, Sep 18 <sup>th</sup>	Sat, Sep 19 <sup>th</sup>
Sep 26 (Sat)	Region 6 (DII) Meet @ Fairbanks	Fri, Sep 25 <sup>th</sup>	Sat, Sep 27 <sup>th</sup>
Oct 3 (Sat)	ASAA State Meet @ Bartlett HS	Fri, Oct 2 <sup>nd</sup>	Sun/Mon, 4/5

All dates and locations are subject to change.

## Job Requirements

### 1) ASAA Coaching Certification

The assistant coach must be fully certified according to ASAA policies and have completed any additional coursework specified by the Activities Director. (see below)

7 Required Courses	Expiration
NFHS Fundamentals of Coaching	Lifetime
Alaska/ASAA State Component	Lifetime
First Aid, Health and Safety	3 Years from Completion
Concussion in Sports	3 Years from Completion
Sudden Cardiac Arrest	3 Years from Completion
DEED Naloxone Administration for an Opioid Overdose	1 Year from Completion
Protecting Students from Abuse	3 Years from Completion

- Courses are available are available on [www.nfhslearn.com](http://www.nfhslearn.com)
- Assistant Coaches are responsible for payment and being up to date with all coursework prior to holding practice.
- If the head and assistant coach are found holding practices without being certified or a certified coach present, then this will be grounds for dismissal.

### 2) Hold a valid Alaska or US Driver's License

- The Assistant Coach must be able to drive and transport if traveling with the team.

### 3) Verified completed background check through GCSD Human Resources.

\*\*other background checks do not suffice this requirement.

## Job Description

- Follow all NFHS & ASAA Coaching Code of Ethics guidelines.

### 9<sup>th</sup>-12<sup>th</sup> Student Participation:

- Assist the Head Coach in ensuring that all HS participants have all required forms completed prior to practicing.
- Assist the Head Coach in conducting an early-season student-athlete survey centered around why they joined and their goal(s) for the season.

### Practices:

- Attend all practices
  - Practices are to be conducted at the GILA Campus from 4:30-6:00 PM.
  - Coaches are expected to be present 10-15 minutes before and 10-15 minutes after each practice. Coaches cannot leave practice until all students have been picked up or checked out accordingly.
- Assist the Head Coach per their directions.

### Meets & Travel

- Be available to coach and chaperone all scheduled season and post-season meets if requested by the Activities Director.
  - Only family emergencies and being sick will be grounds for being excused from this duty.
  - Personal appointments and travel are considered unexcused and final payment will be prorated accordingly.
- Being a driver for transporting students when necessary.
- Follow all GCSD chaperoning responsibilities as specified in the Activities Handbook.
- Follow all student per-dem and p-card guidelines as specified in the Activities Handbook and directed by the Activities Director.
- Be willing to sleep in school classrooms

### Equipment & Supplies

- Assist the Head Coach per their directions

### Other

- Other duties as assigned by the Activities Director.