

Galena City School District

**P.O. Box 299
Galena, Alaska 99741**

Position Notice

September 2, 2025

Position Opening:

SHS / GILA – Substitute Teacher (Temporary, Non-Benefitted), Galena

Start Date:

ASAP

Qualifications:

1. Must live in Galena and be available with limited advanced-notice.
2. Bachelor's Degree or an Alaska Teaching Certificate is preferred, but not required.
3. Driver's License.
4. Demonstrated aptitude for the work to be performed.
5. Flexible, responsible, and self-motivated.
6. Commitment to work the school year calendar, preferred.
7. Such other qualifications as the Board may find appropriate and acceptable.

Job Goal:

To temporarily replace a regular teacher or instructional assistant who is absent, providing instruction and supervision as guided by lesson plans or other direction given. To temporarily provide support to students as needed and directed in the instructional environment.

Building substitutes are substitutes that sub daily at one school up to, but not exceeding 120 hours in a calendar month. The Building Sub will be an extra hands-on deck at the school for the day, whether subbing for an absent teacher, or providing support as directed by building administration. Building Subs do not sub for Food Services or Custodial Services.

Application Procedure:

Complete GCSD application on the Galena City School District website located at <https://www.galenaalaska.org/employment>

Salary:

DOE

Closing Date:

Until filled

GALENA CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER