



GALENA CITY SCHOOL DISTRICT

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ACTIVITIES DIRECTOR
Brett Slaathaug

25-26 EL Battle of the Books Advisor

Contract Date

Monday, September 29th, 2025 – Friday, February 27th, 2026

Practice Schedule

Tuesday & Thursday, 4:00-5:00 PM @ SHS

**Grade Levels: 1st-4th Grade Students

Stipened Salary

\$1800

Job Requirements

- Verified completed background check through GCSD Human Resources.
**other background checks do not suffice this requirement.

Qualifications

- Strong interest in children's literature.
- Effective communication and mentoring skills across multiple grade levels.
- Organizational skills to manage multiple teams and deadlines.
- Familiarity with AKASL Battle of the Books program guidelines and procedures (preferred).

Job Description

Team Organization & Coaching

- Recruit, organize, and coach student teams for Divisions 1st Grade, 2nd Grade, 3rd/4th Grade
- Lead age-appropriate practice sessions focused on reading, discussing, and reviewing books from the official AKASL book lists.
- Provide guidance in using practice materials such as summaries, concentration cards, bookmarks, and sample questions.

Adherence to Program Structure & Deadlines

- Register all teams by AKASL deadlines and ensure eligibility in line with school/district policies.
- Follow grade-appropriate battle formats (e.g., shorter practice sessions and fewer titles/questions for younger divisions).
- Maintain communication with the AKASL's directors (if needed).

Preparation for Battles

- Organize mock battles for all divisions to simulate real competition conditions.
- Prepare teams for District Battles and support advancement to State Battles where applicable.
- Ensure familiarity with official AKASL rules and procedures for each grade level.

Materials & Resources Management

- Access and distribute AKASL resources (book summaries, practice questions, etc.) via the Coaches' Corner.
- Support students in learning to use note cards, bookmarks, and other tools for reviewing books.
- Manage books and digital resources for each division, ensuring students have equitable access.

Student Mentoring & Skill Development

- Encourage comprehension, listening, and recall through book discussions.
- Help students develop public speaking and cooperative answering strategies.
- Foster teamwork, sportsmanship, and a positive reading culture.

Event Participation & Logistics

- Coordinate team participation in Mock Battles, District Battles, and (if qualified) the State Battle.
- Assist with scheduling, technology setup (for virtual/TEAMS battles if required)
- Communicate schedules and results with parents and the school community.

Other Duties

- Maintain student participation records, reading progress, and scores.
- Promote the program through school announcements, newsletters, or bulletin boards.
- Perform additional Battle-of-the-Books–related tasks as assigned by administration.