

	GALLOWAY TOWNSHIP PUBLIC SCHOOLS
	JOB DESCRIPTION

MENTAL HEALTH CRISIS COUNSELOR

QUALIFICATIONS (REQUIRED):

1. Bachelor's Degree
2. NJ DOE Certification as a School Psychologist, Social Worker or other related field.
3. Demonstrated familiarity with various therapeutic and crisis intervention methods or techniques.
4. Strong assessment and problem-solving abilities
5. Ability to work independently and collaboratively as part of a team
6. Excellent communication and active listening skills
7. Ability to pass the Criminal History Review, Sexual Misconduct Child Abuse Disclosure, pre-employment physical and drug test

QUALIFICATIONS (DESIRED):

1. Master's Degree
2. Licensed clinical psychologist, social worker or professional counselor
3. Experience in working in high-stress, high-pressure situations
4. Related work experience in a school setting.

REPORTS TO:

Director of Student Services

JOB SUMMARY:

The Mental Health Crisis Counselor will play a pivotal role in providing comprehensive services that include: clinical service planning, coordination, and implementation; and assessment and triage of individual or group needs, and referrals for families for outside services. Coordination with school based counselors and child study teams to plan for the needs of students. Consultation with classroom teachers in supporting students with mental health needs. Input as appropriate into the preventative and restorative mental health practices throughout the district.

PERFORMANCE RESPONSIBILITIES:

1. Consults with teachers, staff members, administration, and parents regarding mental health of students.
2. Assess, evaluate and refer at-risk students in collaboration with other district mental health staff as outlined in district policy/regulation
3. Provide therapeutic counseling to students in the district's behavioral disabilities programs and as needed for individual students in both general and special education programs.

4. Conduct / oversee counseling in conjunction with other mental health staff in the district for at-risk students as a result of risk assessments or referrals from staff for students experiencing issues with bullying, loss and grief, LGBTQ issues, depression, divorce, etc.
5. Develops and coordinates an intervention and referral system for early identification of students who are at risk for mental health issues such as depression, eating disorders, psychiatric issues and substance use/abuse. Coordinates a referral system with local, state, and other service providers or agencies.
6. Works in cooperation with treatment facilities, counselors, parents, school personnel and students in developing and following through with the students' aftercare plan.
7. Facilitates conferences with parents or student's guardian to review, discuss and / or implement appropriate steps and stages of intervention and options.
8. Assures that current clinical and psychiatric issues are appropriately included in student's behavior plan, I & RS action plan, 504, or IEP.
9. Maintains data about the programs and mental health issues, including discipline referrals and risk assessments.
10. Provides staff, students, parents, and community members with training regarding the mental health and social emotional learning of students.
11. Acts as a liaison to community Mental Health resources (i.e. Traumatic Loss Coalition, Psychiatric Intervention Program).
12. Provides grief and loss counseling for students and staff in times of district crisis, student or staff death, natural disaster, etc.
13. Provides follow-up counseling to students and staff as necessary after a crisis situation.
14. Responds to emergency situations by following appropriate procedures for ensuring student safety. Will provide student crisis intervention as needed.
15. Performs other related job activities as needed/assigned to maintain efficiency.

TERMS OF EMPLOYMENT: 10 month position

SALARY: Salary in accordance with the negotiated GTEA agreement

EVALUATION: Performance of this position will be evaluated in accordance with provisions of the Board of Education's policy on Evaluation of Professional Personnel.

BOE Approval: 6/17/2024