



JOB DESCRIPTION

Job Title:	Crossing Guard	Status:	Nonexempt
Reports to:	Chief of Police	Terms:	172 Days
Pay Grade:	Auxiliary Pay Grade 1	Salary:	\$13.68- \$16.09 Hourly
Dept./School:	TBD	Date Revised:	August 12, 2025

Position Requirements:

Escorts and assists children in crosswalk and streets on the way to and from school in the morning and afternoon. Protects the safety of children and other pedestrians at all times while on duty.

Education:

High School Diploma or GED

Special Knowledge/Skills:

Knowledge of Texas traffic laws
Basic knowledge of safety practices and first aid
Ability to be alert at all times
Ability to direct children and traffic
Ability to work in a safe manner
Ability to understand and speak English
Ability to report regularly and promptly to work

Duties/Responsibilities:

1. Directs and assist children at street intersections or designated crossing points
2. Escorts students and any pedestrians using school crossings, safely across the street watching traffic closely and stopping cars if necessary
3. Records license numbers of vehicles disregarding traffic signals and stop signs of guard and reports them to site supervisor or law enforcement
4. Records and reports any misconduct of students

5. Places caution signs and/or cones at designated points before duty hours and removes them at end of shift, returning to appropriate storage location
6. Exhibit patience, courtesy and tact in dealing with students and others
7. All other duties as assigned by the supervisor

Equipment used:

Regular use of hand-held stop sign, reflector vest, cones, and whistle

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress; work is performed outside and is subject to exposure to the elements of heat, cold, and wet conditions; job involves walking and standing for long periods of time; constant seeing and hearing are required; job is subject to exposure to environmental and/or physical hazards.

The Galveston ISD does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability, military status, or on any other basis prohibited by law.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of responsibilities and duties that may be assigned or skills that may be required.

Employee's Signature _____ Date _____

Supervisor's Signature _____ Date _____

