JOB VACANCY

Job Title:	Campus Technologist	**Status:**	Nonexempt
Reports to:	Campus Technologist Supervisor	**Terms:**	220 days
Pay Grade:	Tech Pay Grade 1	**Salary Range:**	$39,863-48,610
Dept./School:	Support Center	**Date Revised:**	September 5, 2025

Position Summary:
- A Campus Technologist I must have a thorough knowledge of computer software and hardware.
- Support the effective use of technology resources by all students, teachers, and staff throughout the District.
- Assist users by diagnosis and resolution of problems and facilitating the effective use of technology in their everyday work assignments.

Education/Certification:
Experience with integrating technology into an educational setting preferred
Preferred associate degree or A+ Certification or 1-3 years' experience
Microsoft Certified IT Professional a plus

Special Knowledge/Skills:
Experience using and detailed knowledge with MS Desktop Operating Systems (e.g. Windows 7 and 10), MS Office, Visio, Apple iOS and latest Mac OS, iPads, Tablets, Chrome OS, Chromebooks, & other GISD hardware
Strong organizational, communication and interpersonal skills
Excellent diagnostic and problem-solving skills
Excellent communication ability
Knowledge & understanding of computer networks
Experience supporting & troubleshooting network cable from endpoint to local closet
Knowledge & understanding of software deployment methodologies
A valid driver's license and reliable four-wheel transportation (no motorcycles) required

Duties/Responsibilities:
- Set up computers (desktop and laptop) and necessary peripheral devices
- Diagnose and repair problems with computers (desktop and laptop), peripheral devices (HDD, mouse, keyboard, etc.), intranet and internet access, classroom A/V and e-mail
- Set up computer equipment when needed
- Comply with GISD computer & network configuration and security guidelines
- Utilize district procedures for tracking and escalating of trouble tickets
- Terminate and test network drops as requested
- Support users on standard district software

- Regular attendance at work is essential for this position
- Perform other tasks and assumes other responsibilities as assigned by supervisor or Director of MIS

Equipment used:

Computer and other technical equipment

Working Conditions:
Mental Demands/Physical Demands/Environmental Factors:

Repetitive hand motions; prolonged use of computer
Heavy and repetitive lifting
Travel between locations
Some overtime required
Drug test, fingerprinting and background check required

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of responsibilities and duties that may be assigned or skills that may be required.

Employee's Signature_____   Date _____

Supervisor's Signature _____   Date_____