



JOB DESCRIPTION **Grant Funded (Reviewed Annually)**

Job Title:	Math Coach - Central Middle School	Status:	Exempt
Reports to:	Principal	Terms:	191 days
Pay Grade:	Admin Pay Grade 3	Salary:	\$64,818- \$76,257
Dept./School:	TBD	Date Revised:	March 27, 2026

Position Requirements:

Provides coaching and support to classroom teachers to ensure the continuous development of instructional skills among assigned teachers. Provide guidance and support in instructional delivery and content knowledge.

Education/Certification/License:

Master's degree from accredited university, preferred
Valid Texas teaching certificate
Three years of instructional support experience, preferred

Special Knowledge/Skills:

Knowledge of curriculum design and implementation
Ability to interpret data and evaluate instruction programs and teaching effectiveness
Ability to develop and deliver training to adult learners
Strong organizational, communication, and interpersonal skills

Experience:

5 years teaching experience in subject area assigned

Duties/Responsibilities:

1. Work collaboratively with assigned classroom teachers to establish realistic and measurable objectives related to both the teacher's individual professional development and student learning.
2. Support the continuous professional growth and improvement of teacher instructional skills through coaching and collaborative problem solving.
3. Model effective instructional strategies with students in classroom.
4. Conduct classroom visits and monitor curriculum implementation through effective coaching methods.
5. Plan and provide appropriate staff development for teachers, administrators, and staff.
6. Provides feedback to campus and district personnel on the effective implementation of researched based high yield instructional strategies with follow up support to ensure proper implementation of best practices.
7. Work with teachers to analyze and interpret student data and use findings to develop and apply instructional strategies.
8. Develop curricular or behavioral support materials as needed.
9. Disseminate information regarding current research and significant developments on the state and national levels in area assigned.
10. Plans and implements data-based interventions to improve instruction.

Professional Growth and Development

11. Engage in self-initiated professional growth activities to improve coaching effectiveness
12. Conduct oneself in a professional and ethical manner
13. Introducing and assisting teachers with the implementation of high-quality instructional resources
14. Models teach whole/small groups to improve student performance in the area of mathematics
15. Facilitate the coordination of interventions for student growth in mathematics

Other

16. Compile, maintain, and file all reports, records, and other documents required.
17. Comply with policies established by federal and state law, State Board of Education rule, and local board policy.
18. Follow district safety protocols and emergency procedures.

19. All other duties as assigned by supervisor.

Supervisory Responsibilities:

None

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Standard office equipment including personal computer and peripherals. Prolonged sitting; occasional bending/stooping, pushing/pulling and twisting. Repetitive hand motions, frequent keyboarding and use of mouse; occasional reaching. Occasional light lifting and carrying (less than 15 pounds). Work inside; frequent districtwide travel; occasional statewide travel. Work with frequent interruptions, maintain emotional control under stress.

The Galveston Independent School District does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability, military status, or on any other basis prohibited by law.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of responsibilities and duties that may be assigned or skills that may be required.

Employee's Signature _____ Date _____