



Job Description
SCHOOL PSYCHOLOGIST
Certified

Position Goal: The school psychologist provides direct support and interventions to students, consults with teachers, families, and other school-employed mental health professionals (e.g., school counselors, school social workers) to improve support strategies, work with school administrators to improve school-wide practices and policies, and collaborate with community providers to coordinate needed services.

Preferred Qualifications:

- Educational Specialist or Doctorate degree in school psychology
- Demonstrate ability to implement best practice, motivate others and help staff, set and achieve high performance levels
- Desire to enhance skills and improve job performance
- Hold or be eligible for school psychologist license in state of Kansas or nationally certified by National School Psychology Certification Board

Reports to: Director of Special Services and Building Principal

Essential Functions:

- Regular collaboration with general education staff to ensure successful inclusion into the general education classroom as appropriate
- Collaboration with teaching staff, administration and District Behavior Consultant regarding best teaching practices for with Autism Spectrum Disorders
- Regular parent communication through IEP and evaluation meetings
- Conducting multidisciplinary evaluations for the special education process
- Completing necessary paperwork for the special education evaluation process
- Managing special education files at the building level
- Scheduling and taking the lead in special education team meetings
- Designing and implementing student behavior intervention plans
- Participating in the progress monitoring of student academic intervention
- Analyzing and participating in the decision making process regarding multi-tier support system data
- Consulting with teachers, designing and implementing mental health services for students
- Conducting classroom observations, interviewing teachers and parents
- Attending district school psychologist and school staff meetings
- Attendance of building and district level department meetings
- Other duties as assigned by Special Services or building administration

Improve Academic Achievement

- Promote student motivation and engagement
- Conduct psychological and academic assessments
- Individualize instruction and interventions
- Manage student and classroom behavior
- Monitor student progress
- Collect and interpret student and classroom data
- Reduce inappropriate referrals to special education

Promote Positive Behavior and Mental Health

- Improve students communication and social skills
- Assess student emotional and behavioral needs
- Provide individual and group counseling
- Promote problem solving, anger management and conflict resolution
- Reinforce positive coping skills and resilience
- Promote positive peer relationships and social problem solving
- Make referrals to and help coordinate community services provided in schools

Support Diverse Learners

- Assess diverse learning needs
- Provide culturally responsive services to students and families from diverse backgrounds
- Plan appropriate Individualized Education Programs for students with disabilities
- Modify and adapt curricula and instruction
- Adjust classroom facilities and routines to improve student engagement and learning
- Monitor and effectively communicate with parents about student progress

Create Safe, Positive School Climates

- Prevent bullying and other forms of violence
- Support social–emotional learning
- Assess school climate and improve school connectedness
- Implement and promote positive discipline and restorative justice
- Implement school-wide positive behavioral supports
- Identify at risk students and school vulnerabilities
- Provide crisis prevention and intervention services

Strengthen Family–School Partnerships

- Help families understand their child’s learning and mental health needs
- Assist in navigating special education processes
- Connect families with community service providers when necessary
- Help effectively engage families with teachers and other school staff
- Enhance staff understanding and responsiveness to diverse cultures and backgrounds
- Help students transition between school and community learning environments, such as residential treatment or juvenile justice programs

Improve School-Wide Assessment and Accountability

- Monitor individual student progress in academics and behavior
- Generate and interpret useful student and school outcome data
- Collect and analyze data on risk and protective factors related to student outcomes
- Plan services at the district, building, classroom, and individual levels

Physical Requirements/Environmental Conditions:

- Work in multiple settings
- Work in noisy and crowded environments
- Good physical agility which requires the following:
 - Frequent bending
 - Sitting
 - Standing
 - Walking
 - Kneeling
 - Reaching
- Physical exertion to manually move, lift, carry, pull or push heavy objects or materials up to 40 pounds

Terms and Benefits:

- Compensation, work terms and fringe benefits per GENE and USD 231 Board of Education Negotiated Agreement
- 10 days beyond certified teacher contract – scheduled in conjunction with Building and Special Services Administration

- Evaluation per GENE and USD 231 Board of Education Negotiated Agreement
- Single dental and single medical insurance benefit
- Section 125/Cafeteria Plan
- KPERs retirement plan

Revised: June 2015

The Gardner Edgerton School District is an Affirmative Action, Equal Employment Opportunity Institution