

JOB DESCRIPTION
Gary Community School Corporation

Job Title: Teacher/Instructor
Department: Aviation – Gary Area Career Center
Reports To: Assigned Principal
FLSA Status: Exempt
Job Status: Full-time, Certified
Funding Source: General or Federal Fund

PURPOSE STATEMENT

To provide comprehensive instruction to aspiring pilots, teaching them the theoretical and practical skills needed to safely operate aircraft, including classroom lectures, in-flight training, and hands-on practice, while ensuring adherence to aviation regulations and standards, and maintaining student progress records to prepare them for pilot certification exams.

ESSENTIAL FUNCTIONS

- The list of duties and responsibilities is illustrative only, and is not a comprehensive listing of all the duties and responsibilities performed by this position.
- Deliver theoretical aviation courses covering subjects like aerodynamics, meteorology, navigation, aircraft systems, regulations, and emergency procedures.
- Provide one-on-one in-flight training, guiding students through takeoff, landing, maneuvers, instrument flying, and other flight operations.
- Introduction to the innovation of Drones as new technology
- Evaluate student performance during classroom sessions and in-flight training, providing constructive feedback to identify areas for improvement.
- Contribute to the development and update of training materials and lesson plans to align with current aviation standards.
- Prioritize student safety throughout the training process, ensuring compliance with all aviation regulations and best practices.
- Conduct thorough pre-flight checks and post-flight debriefings to analyze

performance and discuss lessons learned.

- Maintain accurate records of student flight hours, performance evaluations, and progress towards certification.

SUPERVISORY RESPONSIBILITIES

Provide school and community-wide leadership in helping students achieve the fullest benefits from the Gary Area Career Center's Aviation program, work-based learning opportunities, and community partnerships.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications:

- Knowledge of Aviation and Teaching Experience
- Eligible for an Indiana Workplace Specialist License
- Possess the professional and personal characteristics necessary for working with students, staff, parents, and community.

EDUCATION AND EXPERIENCE

- Eligible for a Commercial Pilot Certificate (CPL) with an Instrument Rating (IR) from the relevant aviation authority and a Workplace Specialist License.
- Eligible for a current Flight Instructor Certificate with the appropriate ratings for the aircraft type they will be instructing on.
- Deep understanding of aviation theory, aircraft systems, regulations, and weather interpretation.
- Effective communication skills, ability to explain complex concepts clearly, and provide constructive feedback.
- Capability to inspire confidence in students, manage risk, and maintain a high level of professionalism.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including

the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Specific vision abilities required by this job include the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Required Testing

- Drug Test

Certificates & Licenses

- See Above

Continuing Educ./Training

- See Above

Clearances

- CPS/Background Clearance