

PLEASE POST

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PERSONNEL VACANCY NOTICE

GARY COMMUNITY SCHOOL CORPORATION

900 Ave & Gerry St
Gary, IN 46406

JoVanka Cvitkovich
Chief of Human Resources

Dr. Yvonne Stokes
Superintendent

POSITION: Non-certified Pyramid Local Coach (Full-time)
REPORTS TO: Director of Special Populations
JOB STATUS: 12 months (June, 2025- June, 2026)
FUNDING: State Grant

PURPOSE STATEMENT

Under the supervision of the Special Populations Director and following the guidelines set forth by the Department of Education. The practitioner coach provides practice-based coaching to practitioners in the implementation of Pyramid Model practices and strategies. Coaches should be experienced in early childhood education, well-versed in the Pyramid Model framework, and once hired be able to complete the Pyramid Model Training. The local coach will guide program leadership teams in implementing the Pyramid Model's framework, including establishing infrastructure, providing professional development, and developing procedures for responding to challenging behaviors.

DUTIES AND RESPONSIBILITIES

- Support the local leadership team in the scale-up and sustainability of the program
- Conduct all formal required training for educators to become Practitioner educators. Provide resources and strategies with individual coaching plans.
- Facilitate a process to coach teachers/caregivers develop and implement individual coaching plans to improve environments, teaching practices, and the overall program using Indiana's Pyramid Model.
- Assess success, in part, by measuring quality improvement through social and emotional assessments such as the Teaching Pyramid Observation Tool (TPOT).
- Conduct TPOT® inter-rater reliability testing within classrooms.
- Liaison between practitioners, local leadership teams, and program coaches.
- Collect, document, and present all Pyramid Model data for the local program. Gather and analyze program implementation and outcome data to support ongoing improvements and adjustments.
- Assisting the team in establishing the process and procedures for developing and implementing assessment-based behavior support plans
- Facilitate the development of goals in order to address needs and gain new knowledge and skills. Work with the State Coordinator to develop a coordinated system for the delivery of coaching services.
- Provide guidance and support in developing and implementing behavior support plans for children with challenging behaviors.
- Work collaboratively with program staff, families, and other professionals to achieve positive child outcomes

- Effectively communicate with staff, families, and other stakeholders to share information, receive feedback, and build relationships.
- Ability to effectively coach and mentor practitioners, providing guidance and support.

QUALIFICATIONS

Skill in:

- Excellent oral, written communication skills, interpersonal skills, and organizational skills. Ability to communicate using technology, develop reports and track data.
- Experience: A minimum of 2 years working with young children
- Microsoft Office (Word, Excel, Powerpoint)

Ability to:

- Successfully pass required background checks
- Ability to communicate effectively with stakeholders, administration, program leaders, practitioners, staff, families, and community.

EDUCATION AND EXPERIENCE

- 3+ years of full-time experience in an early childhood education setting, or equivalent experience
- 18+ credit hours of postsecondary coursework in early childhood education, or equivalent experience and/or professional development
- Training and coaching experience in classroom management
- Experience with behavioral intervention preferred

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally move up to 25 pounds; maintain a stationary position while using a computer; frequently communicate with co-workers and members of the community on the phone, in writing and in person; needs to move about inside the office to access file cabinets, office machinery, etc.

METHOD OF APPLICATION

Gary Community School Corporation
 Click on “Employment” www.garycsc.k12.in.us
Human Resources
9th Ave & Gerry St
Gary, IN 46406
EQUAL OPPORTUNITY EMPLOYER
Posted May 15, 2025

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JOB STATUS:

SALARY:

PURPOSE STATEMENT

DUTIES AND RESPONSIBILITIES

QUALIFICATIONS

Knowledge of:

Skill in:

Ability to:

EDUCATION AND EXPERIENCE

CERTIFICATION

PHYSICAL DEMANDS

WORK ENVIRONMENT

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Corporation Click on
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Posted April 23, 2025