

**Join our team for the
2025-26 school year!**



615 South Elm Avenue
Gaylord, MI 49735
Phone: 989-705-3080
Fax: 989-732-6029

NOTICE OF VACANCY

August 11, 2025

GAYLORD HIGH SCHOOL CULINARY ARTS EDUCATIONAL ASSISTANT

| | |
|--|--|
| LOCATIONS & WORK HOURS | Gaylord High School 6.25 Work Hours/Day (7:45 a.m. – 2:30 p.m.) All days that students are in session. |
| TERMS OF EMPLOYMENT | Base Wage: \$16.21/hour |
| PREFERRED QUALIFICATIONS | <ul style="list-style-type: none"> • Possess high school diploma/equivalent. • Possess two years of successful experience in culinary field (or equivalent combination of education and experience). • Demonstrated ability to help students master assignments and reinforce learning concepts presented by instructor. • Demonstrated ability to monitor students in the use and care of equipment and materials to prevent injuries and damage. • Ability to lift up to 50 pounds. |
| ESSENTIAL DUTIES AND RESPONSIBILITIES | <p><i>Responsibilities include but are not limited to:</i></p> <ul style="list-style-type: none"> • Assist the culinary arts teacher in working with students individually or in small groups to reinforce material and skills as directed by the teacher. • Assist the culinary arts teacher in implementing students' individual vocational/career & technical education programs (IVEP and ICTEP). • Assist with culinary arts program needs as requested. |
| APPLICATION DEADLINE | August 15, 2025 or until filled |
| METHOD OF APPLICATION | Please visit the Employment Page at www.gaylordschools.com and apply online. |

It is the policy of Gaylord Community Schools that the District does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.
Inquiries should be addressed to: Civil Rights Coordinator, 615 S. Elm Avenue, Gaylord, MI, 49735, (989) 705-3080.