



GENESEE INTERMEDIATE SCHOOL DISTRICT
Human Resources and Operations

Employee Job Description

Job Title: **Teacher of Students with Cognitive Impairment**

Job Summary:

The teacher of students with cognitive impairment is responsible for the instructional program and implementation of activities for the students in the assigned classroom. Responsible for the coordination of the activities of the assigned paraprofessional and support staff providing services for students in the assigned area.

Essential Duties (May include, but not limited to):

1. Provides and coordinates the instructional program for students in the assigned area of responsibility.
2. Assesses students' achievement and develops instructional strategies to meet individual educational needs of students in the assigned area of responsibility.
3. Implements developmentally appropriate curriculum and strategies for students assigned to the classroom.
4. Participates in Multidisciplinary Evaluation Team (MET) meetings and prepares reports for assigned students.
5. Participates in Individualized Education Program Team (IEPT) meetings and prepares draft/proposed IEP's based on individual student needs.
6. Assists in the scheduling, preparation, and coordination of IEPT meetings for assigned students.
7. Participates in the implementation of health care procedures in accordance with administrative operating procedures.
8. Coordinates and implements behavior intervention plans in accordance with district policy, administrative operating procedures and state/federal rules and regulations.
9. Works cooperatively and communicates with district and constituent district staff, students, and parents/guardians.
10. Participates in physical education activities as required for students in the assigned area of responsibility.
11. Maintains accurate attendance records and appropriate reports.
12. Prepares and implements daily lesson plans consistent with each student's IEP.
13. Coordinates the preparation of bulletin boards, duplication of instructional materials and other materials preparation activities as required in the assigned area of responsibility.
14. Responsible for participating in lunch, play, gym and other activities as required to meet annual goals and short-term objectives for each assigned student.
15. Participates in staff meetings, inservice activities, staff development/special programs, school improvement teams and planning committees as appropriate to the assignment.

Other Duties:

1. Coordinates the preparation of bulletin boards, duplication of instructional materials and other materials preparation activities as required in the assigned area of responsibility.
2. Represents the district on various community agencies and professional organizations as appropriate to the assigned area.
3. Provides information to the building principal related to the annual development and updates of the budget.
4. Drives to and from community-based instructional sites.
5. Performs other related duties as assigned.

Qualifications:

Education: Bachelor's degree required. Valid Michigan teacher's certificate required with approval in cognitive impairment.

Experience: Demonstrated successful student teaching experience required; two years of experience preferred.

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Skills/Other: Must meet *State of Michigan Department of Human Services Child Abuse and Neglect Central Registry Clearance* as applicable. Ability to explain and demonstrate appropriate teaching techniques. Ability to utilize district technology and work to maintain proficiency, as required skill sets change with technology and/or the needs of the district. Demonstrates initiative and understanding in working with students, staff and parents/guardians. Ability to work creatively and skillfully with students. Demonstrated physical stamina necessary for assisting with lifting and moving students up to 26 years of age; repetitive stooping, squatting, bending, lifting, walking, kneeling and reaching while maintaining personal balance and stability; implementing behavior intervention plans; and performing the essential job duties. Punctuality and good attendance are requirements for the position. Exhibit emotional stability, exercise good judgment and make decisions in accordance with board policies, administrative guidelines, and established procedures.

Special Job Considerations:

Certification: Required Not Required Desirable

Type of Certification: Administrative Teacher Other Valid Michigan teaching certificate;
endorsement in cognitively impaired

Bargaining Unit Position: GIEA GIESPA None

Salary Schedule: Certificated Salary Schedule

Immediate Supervisor: Building Principal

Supervision:

Date: November 16, 1993
April 28, 2004
July 8, 2005
August 9, 2006
July 11, 2007
March 23, 2010

MRM:cdw
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