



GENESEE SCHOOL DISTRICT

7347 N. Genesee Road
Genesee, MI 48437
NOTICE OF POSITION

“Genesee~ The Place to Be!”

Applications are now being accepted for the following positions:

FOOD SERVICE PROGRAM

Pay in Accordance with Contract

Through GECS (Genesee Education Consultant Services, Inc.)

Monday – Friday – 5.75 hours per day

Job Title/Description:

We are seeking a dedicated and energetic Food Service Personnel to join our school cafeteria team. The ideal candidate will be responsible for preparing, serving, and ensuring the safe handling of meals for students. This role requires excellent teamwork, a strong commitment to food safety, and a positive attitude in providing nutritious and appealing meals in a timely manner.

Key Responsibilities:

- **Meal Preparation:** Assist in the preparation of breakfast, lunch, and snacks following set menus and portion guidelines. This includes cooking, assembling meals, and preparing fresh fruits, vegetables, and other ingredients.
- **Food Service:** Serve meals to students and staff in an efficient and friendly manner, adhering to portion control and presentation standards.
- **Cleaning & Sanitizing:** Maintain cleanliness in the kitchen and serving areas by washing dishes, sanitizing surfaces, and cleaning utensils and equipment.
- **Inventory Management:** Assist in receiving, storing, and organizing food and supplies. Ensure ingredients are used efficiently and that any shortages are reported to the supervisor.
- **Food Safety:** Follow all food safety regulations, including temperature control, proper storage, and hygiene standards, to prevent contamination and ensure food is served safely.
- **Customer Service:** Interact with students, staff, and other cafeteria personnel in a polite and courteous manner. Respond to inquiries and handle special requests for dietary restrictions or preferences.
- **Teamwork:** Collaborate with other kitchen and service staff to ensure smooth operation during mealtimes and special events. Assist in setting up and breaking down service lines.

- **Record Keeping:** Assist with maintaining accurate records related to meals served, inventory, and equipment usage as needed.

Qualifications:

- High school diploma or GED preferred.
- Prior experience in food service, especially in a school or institutional setting, is preferred but not required.
- Knowledge of food safety and sanitation regulations (ServSafe certification or willingness to obtain is a plus).
- Ability to lift, carry, and move up to 40 pounds.
- Strong interpersonal skills and the ability to work in a team environment.
- Flexibility to adapt to changing demands, including working during peak mealtimes.

Working Conditions:

- Fast-paced kitchen environment.
- Must be able to stand, walk, and perform tasks for extended periods.
- Some exposure to kitchen equipment, including hot surfaces and sharp tools.

Application Instructions: Internal applicants must submit a formal letter of interest, outlining the candidate's qualifications, addressed to:

Brett Young, Superintendent
byoung@geneseeschools.org

Cc: Brooke May, Human Resources bmay@geneseeschools.org

Applicants that do not include the requirement documents in the format required will not be considered.

Date Posted: 08/18/2025

Deadline for Application: Until Filled

NOTICE OF NONDISCRIMINATION POLICY

It is the policy of the Genesee School District that no person, on the basis of race, color, religion, national origin, sex, age, height, weight, marital status, genetic information or any other legally protected characteristic, in its programs and activities, including employment opportunities. This policy will prevail in all matters concerning staff, students, educational programs and services, and persons with whom the board does business.