



Genesee Intermediate
School District

Genesee Intermediate School District
Human Resources and Operations

Employee Job Description Job

Title:

Teacher Consultant for the Visually Impaired

Job Summary:

The Teacher Consultant for Students with Disabilities provides instructional services to students with a visual impairment or students with a visual impairment in combination with additional disabilities ages 0-26. The Teacher Consultant for the Visually Impaired provides pre-referral and consultation services to students, parents and staff. Conducts evaluations and provides information for Multidisciplinary Evaluation Team (MET) meetings, Individualized Family Service Plan (IFSP), Individualized Education Planning Team (IEPT) and related agencies.

Essential Duties (May include, but not limited to):

1. Provides curriculum consultation and in-services to school and agency personnel, parents and medical personnel.
2. Provides instruction in communication skills, personal adjustment, prevocational and technology skills, and low vision aids to students.
3. Provides coordination for adaptive equipment and transcription of education materials into Literary and/or Nemeth Braille code.
4. Provides or coordinates technology and materials in taped, Braille or enlarged print. Also provides the use of tactile skills, and/or other appropriate materials for students with a visual impairment.
5. Assists in the coordination of services with various agencies and individuals serving students with visual problems, including obtaining and interpreting ophthalmological, optometric and functional vision reports.
6. Provides liaison services for Genesee Intermediate School District center-based students and outreach services.
7. Provides information to parents and students regarding instructional services and community agencies serving the visually impaired.
8. Completes evaluations for METs, IFSP's, IEPs and when appropriate assists with establishing goals and objectives specific to the student's needs.
9. Consistently models Win-Win Leadership.

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Other Duties:

1. May serve as a resource for the development of department budget and strategic plan goals related to the assigned area.
2. May serve as a resource person to local school district school improvement teams related to the assigned area of responsibility.
3. May represent the district on various community agencies and professional organizations as appropriate to the assigned area.
4. Performs other related duties as assigned.

Qualifications:

Education: Master's degree required for Teacher Consultant; Valid Michigan teacher certificate eligible for approval through the Michigan Department of Education with an endorsement in one or more areas of special education. Certification in Orientation and Mobility preferred.

Experience:

Minimum of three years of satisfactory teaching experience for Teacher Consultant; not less than two years of teaching the visually impaired preferred.

Skills/Other:

Knowledge and competencies in the following areas: consultative skills, instructional methods for the visually impaired, time management techniques, diagnostic techniques for the visually impaired, computers and technology for the visually impaired, team planning and organizational abilities. Ability to travel to and from the intermediate school district, constituent school districts and other agencies in the service area. Ability to establish and maintain effective working relationships with students, peers, parents and community. Ability to speak clearly and concisely in written or oral communication. Demonstrates mental/physical ability and stamina for meeting the essential duties of the administrative guidelines. Ability to use district technology and work to maintain proficiency, as required skills sets change with technology and/or the needs of the district. Punctuality and good attendance are requirements for the position. Ability to work a flexible workday, work week and work year. Represents the intermediate school district in a professional manner at all times. Works successfully as a member of the team. Demonstrate honesty, integrity, and professionalism at all times. Exercise good judgment and make decisions in accordance with board policies and established administrative guidelines.

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Special Job Considerations:

Certification: Required

Type of Certification: Valid Michigan teacher certificate eligible for approval through the Michigan Department of Education as an Educational Specialist for the visually impaired; eligible for full approval as a teacher consultant

Bargaining Unit: Genesee Intermediate Education Association (GIEA)

Salary Schedule: Certificated

Immediate Supervisor: Director of Compliance and Special Services Administration

Supervision: None

Date: November 16, 2023

Approved: 

TLH: sg

Job Description: 960