



Notification of Posted Position

## GSRP Assistant

### Pumpkin Patch/Bufsey Elementary School

*up to 37.5 Hours/Week - Student Days - \$13.73-15.75/hour dependent upon qualifications  
Employment dependent upon grant funding and guidelines*

- Prefer to have obtained or willingness to obtain a CDA or Associate in Early Childhood
- Follow LARA licensing guidelines for childcare centers
- Previous knowledge in state licensing, TS Gold (Smart Teach), Creative Curriculum, High Scope, etc. preferred
- Demonstrate effective oral and written communication skills
- Maintain confidentiality of information regarding all students
- Demonstrate mental/physical ability and stamina for meeting the requirements of this position
- Participate in training pertinent to the assigned position
- Regular attendance and punctuality is required
- Passionate about the education of young students
- Previous experience preferred
- Willingness to learn new skills and acquire new knowledge
- Evidence of good interpersonal skills with colleagues
- Committed to the importance of the student's educational growth and development
- Must have the ability and willingness to work effectively with parents and staff
- Provide a list of work and personal references
- Must successfully complete a thorough background check, including LARA and LiveScan Criminal Records Check

### Application Process

External applicants will submit their application through the [Mid-Michigan Area Public Schools Consortium](#) (MMAPS), Job ID 34180.

Internal applicants can submit a letter of interest to [Doug Hibbs](#), Principal, Bufsey Elementary.

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**Must Be Posted in Three Locations**