

## LAPEER COMMUNITY SCHOOLS

- I. JOB TITLE:** Mechanical Technician
- II. REPORTS TO:** Under the direct supervision of the Head Mechanic with respect to the day-to-day operation of the garage and in his/her absence the Supervisor of Mechanics and/or Director of Transportation
- III. GENERAL DESCRIPTION OF POSITION:**  
This classification is responsible to support the day-to-day maintenance and repair of the district's transportation fleet under the direction of the head mechanic in a safe operating condition with respect to local, county, and state requirements.
- IV. QUALIFICATIONS:**
- A. Be able to maintain good relationship and responsible attitude with colleagues
  - B. Must have demonstrated successful experience and/or training with both diesel and gas vehicles
  - C. Be able to support head mechanics as directed so as to keep all units operating and functioning at maximum efficiency and safety and at a minimum cost
  - D. Must be responsible for protecting school system property and securing all buildings and yards under transportation control
  - E. Must attend all required schools and meetings as deemed necessary by the transportation supervisor and head mechanic
  - F. Must have a valid Michigan Commercial Driver License or be willing to obtain
  - G. Must have a high school diploma or GED
  - H. Good attendance record
- V. ESSENTIAL JOB FUNCTIONS:**
- A. Conduct systematic and diagnostic inspection on all systems
  - B. Road test school buses and school vehicles after repairs
  - C. Maintain records of repairs on all school vehicles
  - D. Attend trainings in order to obtain proficiency in motor work, brake work, electrical systems, wheels and body and chassis for both diesel and gas vehicles. Work toward obtaining full mechanics certification
  - E. Attend training on preventive and safety maintenance on school bus chassis
  - F. Assist with making repairs utilizing gas and electric welding
  - G. Assist with repair and maintenance of diesel and gasoline engines
  - H. Assist with repair and maintenance of electrical systems
  - I. Assist with repair and maintenance of suspension and handling systems
  - J. Assist with repair and maintenance of transmissions and drive trains
  - K. Assist with repair and maintenance of interiors
  - L. Assist Transportation Supervisor with bus accidents if necessary
- VI. AUXILIARY JOB FUNCTIONS:**  
Perform other related duties, or duties considered by the Director to be non-exclusive bargaining unit work, as assigned by the Transportation Director, Supervisor of Mechanics or Head Mechanic.