

BENTLEY COMMUNITY SCHOOL DISTRICT

NOTICE OF VACANCY

POSITION: PreK for All - **Lead Teacher**

LOCATIONS: Little Bulldogs Learning Center

DESCRIPTION OF THE DISTRICT

Bentley Community Schools is a thriving PK-12 school district located in the City of Burton, Michigan. We serve approximately 715 students across the district fostering a positive and supportive learning environment for all. We are seeking a highly motivated and detail-oriented individual to join our faculty as a PreK for All Lead Teacher.

JOB SUMMARY

The ideal candidate will have a passion for teaching Preschool and inspiring students to excel in The Lead Teacher takes charge of planning, assessing, and instructing four-year-old children. This role encompasses full implementation of the PreK for All program (formerly known as GSRP) in accordance with the PreK for All Implementation Manual, Classroom Assessment Scoring System (CLASS), and State of Michigan LARA guidelines. Working closely with the classroom team, the Lead Teacher ensures a high-quality early learning experience for each child.

ESSENTIAL JOB FUNCTIONS

- Maintain reliable attendance and punctuality
- Support daily classroom routines, including taking children outside in all seasons
- Coordinate and implement developmentally appropriate instruction using The Creative Curriculum
- Follow the daily schedule aligned with PreK for All guidelines
- Conduct ASQ screenings and ongoing assessments, providing individualized instructional support
- Foster positive family involvement and engagement
- Collaborate with the Early Childhood Specialist to ensure quality programming and maintain a high-class rating
- Participate in staff meetings, professional development, and other program activities as required
- Successfully mentor, direct and collaborate with Associate Teacher
- Provider, promoting teamwork and shared classroom leadership
- Effectively lead classroom staff in establishing a strong classroom community and maintaining a commitment to high-quality standards
- Maintain accurate student records and documentation for grant and licensing compliance
- Utilize the Smart Teach assessment tool to monitor student progress and guide instruction
- Conduct two home visits and two parent-teacher conferences annually for each child
- Create a nurturing, inclusive classroom environment that supports the diverse needs of young learners
- Flexibility and a willingness to continually learn and grow professionally
- Perform additional duties as assigned
- Live with intentionality into the ethical code of conduct [Michigan Code of Educational Ethics](#)

MINIMUM QUALIFICATIONS

- A valid Michigan teaching certificate and an Early Childhood Education (ZA) or Early Childhood-General and Special Education (ZS) endorsement, Birth-K, or PK-3 endorsement
- Experience working with preschool-aged children
- Excellent leadership, organizational, and interpersonal skills
- Prior experience with the implementation of The Creative Curriculum is preferred, but not required

- Strong written and verbal communication skills
- Creativity, flexibility, and a genuine love for working with young children
- Ability and willingness to seek clarity when unsure of anything
- Completion of all required documentation and screenings before employment, including:
 - TB test
 - Criminal background check
 - LARA eligibility
 - Completion of all licensing-required training and requirements

ADDITIONAL INFORMATION: Follows the Bentley Community Schools calendar

REPORTS TO: Early Childhood Director, Chelsea Horton

WORKDAY/WEEK: Full time, 40 hrs./wk. Monday- Thursday with students, planning and collaborative work on Fridays.

STARTING DATE: August 2026

BENEFITS:

- Competitive salary and benefits package that includes health, vision, dental, life and long-term disability insurance. Up to eight years of teaching experience given.
- Supportive and collaborative work environment
- Professional development opportunities
- Opportunity to make a positive impact on the lives of our students

SALARY: \$42,045

POSTING DATE: 5/14/2026

APPLY: www.bentleyschools.org or www.applitrack.com

POSTING DEADLINE: Until Position is Filled

MINIMUM PHYSICAL AND COGNITIVE SKILLS

- Ability to speak and hear clearly to communicate effectively with students, families, and colleagues
- Ability to stand, walk, and move around the classroom for extended periods
- Ability to lift and manipulate light objects (books, papers, manipulatives)
- Ability to perform basic computer tasks
- Ability to focus, concentrate, and maintain attention for sustained periods
- Ability to think critically, problem-solve, and make sound decisions
- Ability to manage time effectively and meet deadlines

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