

**Position:** 6-12 Literacy Specialist (2 positions)  
**Location:** Kearsley Community School District  
**Salary:** KEA Master Agreement  
**Start Date:** August 10, 2026

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## **6-12 Literacy Specialist**

Kearsley Community Schools is seeking highly qualified internal candidates to serve as a **6-12 Literacy Specialist**.

The 6-12 Literacy Specialist will provide leadership and systems support to strengthen literacy instruction across grades 6-12 in alignment with Michigan's K-12 Literacy and Dyslexia Law, district priorities, and a Multi-Tiered System of Supports (MTSS) framework. This role will support the development of coherent, vertically aligned literacy practices that improve Tier 1 instruction, increase student engagement and discourse, and ensure access to high-quality literacy learning experiences for all students. Working in collaboration with district and ISD staff, the Literacy Specialist will lead the creation of secondary IRIPs in accordance with Michigan law requirements. The Literacy Specialist will collaborate closely with teachers, instructional leaders, intervention staff, and district teams to support continuous improvement efforts focused on adolescent literacy, differentiation, and evidence-based structured literacy instructional practices.

The successful candidate will serve as a teacher leader who facilitates collaboration, student intervention, professional learning for teachers, and continuous improvement within the secondary setting. Responsibilities include leading structured literacy-focused PLC work; supporting curriculum alignment and instructional resource implementation; facilitating professional development aligned to district initiatives; coaching and supporting teachers with structured literacy practices; serving on district and building leadership committees connected to MTSS, school improvement, and structured literacy implementation in alignment with the state of Michigan's new K-12 Literacy and Dyslexia Law. The Literacy Specialist will also support structured literacy onboarding and mentoring efforts for new secondary teachers while helping cultivate a culture of collaboration, reflection, and high expectations for all learners.

## **The Position**

Under the direction of the Building Principal and the Executive Director of Curriculum, Assessment & Grants or designee, the **6-12 Literacy Specialist** will have the following job requirements:

- Experience using the MTSS framework to provide appropriate and successful interventions for students.
- Knowledgeable in evidence based intervention approaches within each MTSS Academic Tier.
- LETRS certification, Orton-Gillingham + training, REWARDS training, and/or other structured literacy training.
- Experience with using diagnostic assessment tools.
- Experience with staff training or facilitating professional learning experiences.
- Student-centered. Fully committed to supporting at-risk students in Kearsley.
- Team player. Ability to communicate positively and effectively with supervisors and colleagues.
- Proactive. Demonstrated understanding of KCS MTSS framework.

**WHERE PRIDE, TRADITION, AND EXCELLENCE MEET**

- Leader. Willingness to lead and facilitate professional development for colleagues.
- Builder. Willingness to work with district teams to create sustainable systems in the school district.

The **6-12 Literacy Specialist** will have the following job responsibilities:

- Provide leadership and systems support for grades 6-12 literacy instruction in alignment with Michigan's K-12 Literacy and Dyslexia Law, district priorities, and MTSS frameworks.
- Lead and collaborate with district and ISD staff to develop, create, implement, and monitor secondary Individual Reading Improvement Plans (IRIPs) in accordance with Michigan law requirements.
- Teach at least one hour of secondary intervention instructional programming daily.
- Support the implementation of evidence-based adolescent literacy and structured literacy practices across content areas.
- Collaborate with teachers, interventionists, instructional coaches, and administrators to improve literacy outcomes for all learners through data-informed instructional practices.
- Support the development, refinement, and vertical alignment of intervention-based literacy curriculum, instructional resources, pacing, and assessment practices across grades 6-12.
- Plan, facilitate, and support professional learning opportunities aligned to district literacy initiatives, school improvement goals, and evidence-based instructional practices.
- Coach and support secondary teachers in the implementation of structured literacy strategies, differentiation, intervention supports, and accessible instructional practices.
- Collaborate with special education, English Learner, and intervention teams to ensure equitable access to high-quality literacy instruction and supports for all students.
- At the request of the building principal, serve as an advisory member of district and building leadership committees connected to MTSS, literacy implementation, curriculum, and continuous school improvement initiatives.
- Support the administration, analysis, and use of literacy assessment data to inform instructional decision-making and intervention planning.
- Assist in the evaluation, selection, piloting, and implementation of intervention-focused literacy instructional materials and resources aligned to state standards and district goals.
- Support onboarding, mentoring, and ongoing professional growth for new secondary teachers related to literacy instruction and district instructional practices.
- Attend relevant district, GSD, and state professional learning opportunities and communicate key information and updates to staff as appropriate.
- Collaborate with building principals and leadership teams to support literacy-related school improvement efforts and instructional coherence across grade levels and content areas.
- Maintain appropriate program documentation, materials, inventories, and records related to literacy initiatives and implementation.
- Foster a culture of collaboration, reflection, continuous improvement, and high expectations for all learners.
- Perform other duties as assigned.

### **Application Process**

Internal applicants can submit a letter of interest to the Executive Director of Curriculum, Assessment & Grants by May 22, 2026.

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*The Kearsley Board of Education complies with all Federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Kearsley Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity to which it is responsible or for which it receives financial assistance from the U.S. Department of Education.*

*Must be posted in 3 places.*

