

## Educational Services

Board Approved – 9/18/19

This job description reflects the assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

**TITLE:** Behavior Specialist

**QUALIFICATIONS:**

1. BCBA or BCABA certification
2. Prior experience working with special needs populations
3. Required criminal history background, proof of U.S. citizenship or legal resident alien status, physical examination and other required paperwork
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:** Appropriate Administrator

**SUPERVISES:** Not applicable

**JOB GOAL:** To assist the staff in developing and implementing behavioral interventions.

**PERFORMANCE RESPONSIBILITIES:**

1. Learning Climate/Instruction
  - Assesses each student related to behavioral concerns.
  - Provides follow-up and recommendations on students' progress.
  - Provides support services to individual students whose behavior significantly impedes their learning process.
2. Staff
  - Assists the staff in developing behavioral intervention strategies for positive student management for individual students.
  - Completes Functional Behavior Assessments (FBA).
  - Provides training for staff for implementation of intervention strategies devised.
  - Develops documentation procedures to be used by staff to monitor student progress.
  - Shares current research with staff about intervention techniques.
3. Other
  - Prepares reports as required.
  - Participates in meetings/committees, as required.
  - Performs other duties within the scope of his/her employment and/or certification as may be assigned.

**PHYSICAL REQUIREMENTS:**

The duties of this job require the following physical activities: sitting, standing, reaching, walking, lifting, bending, kneeling, stooping, climbing, pushing, pulling, finger dexterity, carrying, feeling, repetitive motions, speaking, listening, and visual acuity. The employee must lift and/or move up

to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception, and ability to adjust focus. In addition, the employee must be able to follow written and oral instructions and procedures.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**

Work is performed in a school setting with exposure to health and/or safety hazards. The noise level in this environment is usually moderate.