

### Cleaner

#### **Purpose Statement**

The job of Cleaner is done for the purpose/s of providing general cleaning services; and maintaining an attractive, sanitary and safe facility for students, staff and public.

This job reports to Unit Operations Manager.

#### **Essential Functions**

Arranges tables, chairs, desks, etc. for the purpose of providing adequate preparation for classroom activities and events.

Cleans assigned school facilities (e.g. classrooms, offices, restrooms, multipurpose rooms, carpets, walls, furniture, etc.) for the purpose of maintaining a sanitary, safe and attractive environment.

Maintains supplies and equipment (e.g. cleaning solutions, paper products, vacuum, mops, etc.) for the purpose of ensuring the availability of items required to properly stock facilities.

Maintains floors and sidewalks (e.g. sweeps, wet/dry mops, dust mops, vacuums carpets, etc.) for the purpose of ensuring safety and proper maintenance of facility.

Removes trash and garbage for the purpose of maintaining a sanitary and safe environment.

Responds to immediate safety and/or operational concerns for the purpose of taking appropriate action to resolve immediate safety issues and maintaining a functioning educational environment.

Secures facilities and grounds (e.g. locking doors, windows, lights, etc.) for the purpose of minimizing property damage, equipment loss and potential liability to the district.

#### **Other Functions**

Attends in service training (e.g. blood borne pathogens, cleaning solvents, floor care, first aid, etc.) for the purpose of receiving information on new and/or improved procedures.

Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

#### **Job Requirements: Minimum Qualifications**

##### **Skills, Knowledge and Abilities**

SKILLS are required to perform single tasks using existing skills. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating equipment used in industrial maintenance including electrical cleaning equipment, common tools, etc.; and adhering to safety practices.

KNOWLEDGE is required to perform basic math; read and follow instructions; and understand written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: methods of industrial cleaning; safety practices and procedures.

ABILITY is required to schedule activities; collate data; and use basic, job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using defined methods. Ability is also required to work with others; work with specific, job-related data; and utilize job-related equipment. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited. Specific ability based competencies required to satisfactorily perform the functions of the

job include: adapting to changing work priorities; and working as part of a team; communicating with diverse group

### **Responsibility**

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; operating within a defined budget. There is some opportunity to effect the organization's services.

### **Work Environment**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 5% sitting, 70% walking, and 25% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

**Experience:** Job related experience is desired.

**Education:** No specific education level is required.

**Equivalency:**

### **Required Testing:**

### **Certificates and Licenses**

### **Continuing Educ. / Training:**

### **Clearances**

IVP Fingerprint Clearance Card  
Required, Measles/Rubella  
Immunity Vaccination, Valid form I-  
9

### **FLSA Status**

Non-Exempt

### **Approval Date**

### **Salary Grade**

7