

Journey Diesel Mechanic (Transportation)

Purpose Statement

The job of Journey Diesel Mechanic (Transportation) is done for the purpose/s of ensuring the availability of vehicles in safe operating condition including determining needed repairs and/or replacements on District vehicles; performing required repairs and preventive maintenance and providing written documentation of repairs to meet district, state and federal requirements.

This job reports to Transportation Manager

Essential Functions

- Adjusts parts, components, systems (e.g. computerized systems, carburetors, valves, pistons, rings, bearings, etc.) for the purpose of ensuring the fitness and proper operation of all vehicles.
- Checks fluid levels, tire pressure and accessory items (e.g. batteries, light bulbs, fuses, fan belts, wiper blades, etc.) for the purpose of identifying possible leaks and needed repairs, adjustments or replacements to maintain vehicles in good working order.
- Diagnoses potential vehicle/equipment malfunctions for the purpose of determining needed vehicle/equipment repairs and/or replacements.
- Fabricates parts for the purpose of providing items necessary for repairs.
- Inspects district vehicles and motorized equipment for the purpose of adhering to a preventive maintenance schedule and safety inspection standards and requirements.
- Maintains inventory and proper storage (e.g. replacement/disposable parts, additives, misc. fluids including waste oils, UGTs, etc.) for the purpose of ensuring the ongoing operation of fleet and equipment.
- Maintains tools, equipment and/or shop area for the purpose of ensuring the availability and functioning of required tools and equipment within a safe work area.
- Prepares documentation in a variety of written and electronic format (e.g. work orders, records of repairs, maintenance logs, costs, vehicle warranties, certifications of fleet/equipment, etc.) for the purpose of conveying required information and meeting federal and state requirements.
- Repairs vehicle systems/components, equipment, etc. (e.g. diesel/gasoline/propane engines, transmissions, differentials, clutches, alternators, etc.) for the purpose of ensuring the availability of vehicles and equipment in safe operating condition.
- Replaces all defective vehicle parts/systems and/or equipment (e.g. brakes, fuel pumps, fuel lines, gauges, electrical wiring, etc.) for the purpose of ensuring the availability of vehicles in a safe operating condition.
- Responds to road calls regarding disabled vehicles for the purpose of performing emergency repair work in the field and/or determining if vehicle needs to be towed.

Other Functions

Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; operating district vehicles and motorized equipment; operating tools/equipment used in maintenance of vehicles and equipment; and preparing and maintaining accurate inventories and records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: methods of maintaining vehicles; methods of storage and removal of hazardous materials; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather and/or collate data; and consider a wide variety of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of processes. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of types of job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; meeting deadlines and schedules; setting priorities; and working with frequent interruptions.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to significantly impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 5% sitting, 20% walking, and 75% standing. The job is performed under some temperature extremes and under conditions with exposure to risk of injury and/or illness.

Experience: Job related experience with increasing levels of responsibility is required.

Education: Community college and/or vocational school degree with study in job-related area.

Equivalency: .

Required Testing:

Pre-employment Proficiency Test
Pre-employment Medical Examination

Certificates and Licenses

Obtain Commercial Driver's License Class B with a P and S Endorsement within three months from the date of hire. Obtain Forklift Operator Certificate
Obtain UGT Certificate

Continuing Educ. / Training:

Clearances

IVP Fingerprint Clearance Card
Required/Measles/Rubella
Immunity/Vaccination/Valid form I-9

FLSA Status

Non Exempt

Approval Date

Salary Grade

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