

GREENFIELD UNION SCHOOL DISTRICT

JOB OPPORTUNITY

Job Title:	Behavior Intervention Assistant	Job Category:	Classified
Location:	Prosperity Elementary	Job Code:	250001
Salary:	\$19.51 - \$25.24 (40-CL20) (Max entry step 3, unless determined to be a promotion for an internal candidate)	Work Cal:	5.75 Hours/5 days a week/ 185 days
Date Posted:	08/06/2025	Closing Date:	08/12/2025
Applicants apply at: WWW.GFUSD.NET			
JOB REQUIREMENTS:	<ul style="list-style-type: none"> • High school graduation or equivalent • Must have an AA Degree or minimum of 48 semester units, or 60 quarter units, or have passed the *Paraprofessional test (CODESP). Enrollment and progress towards Bachelor's degree desired. • Valid TB test • Excellent communication/interpersonal skills as well as a desire to collaborate with various staff members. • Experience working with students with disabilities and/or behavioral needs is preferred. <p>Applicants who do not include all the required documents with their application will not be considered for the position.</p>		

JOB SUMMARY:

The Behavior Intervention Assistant works closely with site administration, school psychologist, and MSW to support teachers in the supervision and instruction of students in need of behavior support and socialization training. Assists in the implementation of behavior interventions and strategies which may involve the use of approved positive reinforcement strategies, behavior modification, other skills or knowledge to establish and maintain appropriate behaviors.

QUALIFICATIONS:

Knowledge of:

- Appropriate English usage, spelling, grammar, punctuation, and arithmetic concepts.
- Standard office machines and equipment, including computer terminals and microcomputers, and appropriate software including Microsoft Office/Google applications.
- Automated record-management and filing systems, receptionist and telephone techniques. California Education Code and District attendance policies/regulations.
- Operational procedures and policies, rules, regulations, and legal provision pertaining to student behavior and confidentiality.

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Ability to:

- Ability to carry out oral and written directions, read, write, and speak at a level sufficient to fulfill the duties to be performed.
- Ability to think critically, problem solve, and multitask.
- Assist certificated staff/specialists with instruction and related activities of the assigned learning environments
- Communicate effectively with students, faculty, specialists, and other administration
- Use a wide variety of methods for data collection for behavior.
- Work with students one-on-one and group settings on behavior.
- Work closely with the BCBA.
- Use good judgment, poise and tact when working with students and staff.
- Communicate effectively, write concise, accurate and professional quality reports and perform record keeping functions as directed.
- Understand and carry out oral and written directions.
- Learn the procedures, functions, and limitations of assigned duties
- Establish and maintain cooperative working relationships with children and adults.

DUTIES AND RESPONSIBILITIES (Sample of daily duties, not limited to the following):

1. Provide students with assistance and instructional support.
2. Implements reinforcement activities in accordance with school psychologist/teachers' directions.
3. Assist teachers in the identification and correction of factors which jeopardize student health, welfare, and safety.
4. Assist students in adapting to the regular classroom setting and/or alternative program.
5. Implements interventions with students when necessary.
6. Work with the school psychologist/behavior intervention team to develop and implement school-wide interventions.
7. Monitor, observe and report behavioral data of students according to approved procedures.
8. Monitor student behavior, prevent, defuse, and/or positively manage challenging, disruptive, or aggressive behavior in accordance with district policies and procedures.
9. Serve as part of the school-wide behavior intervention team and attend training for professional development (i.e., CPI).
10. Exercises constant supervision of children. Assess the need for and problem solving to prevent or intervene safely in crisis situations.
11. Participates in meetings to share information about the school-wide behavior interventions.
12. Prepares and maintains a variety of files and records for classroom or assigned programs.
13. Accompanies students going from one location to another. Assures the safety of students following health and safety rules.
14. Performs other duties responsibilities as required by the Superintendent or designee, in order to accomplish the goals and objectives of the district.

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PHYSICAL ABILITIES:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. Specific vision abilities required by this job included close vision, depth perception, and ability to adjust focus.

1. Seldom: Less than 25% 2. Occasional: 25%-50% 3. Often: 51%-75% 4. Very Frequent: 76% or more
- 3 a. Ability to work at a desk, conference table or in meetings of various configurations.
- 4 b. Ability to stand for extended periods of time.
- 4 c. Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter and observing students.
- 4 d. Ability to hear and understand speech at normal levels.
- 4 e. Ability to communicate so others will be able to clearly understand a normal conversation.
- 3 f. Ability to bend and twist, stoop and kneel, crawl, push, pull.
- 3 g. Ability to lift 50 lbs.
- 2 h. Ability to carry 40 lbs.
- 4 i. Ability to reach in all directions.

EVALUATION:

Performance of this job will be evaluated in accordance with Board of Education policy and provisions of the collective bargaining agreement if applicable. The evaluation will be completed by the Site Principal or his/her designee.

RIGHT TO REVISE: This job description is not meant to be all-inclusive, and the school reserves the right to revise the job description as necessary without advance notice.

QUALIFIED APPLICANTS MAY BE CONSIDERED FOR AN INTERVIEW APPOINTMENT

The Greenfield Union School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, ethnicity, gender, gender expression, gender identity, immigration status, marital status, national origin, parental status, pregnancy status, race, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact:

Equity Compliance Officer:
Ramon Hendrix--Superintendent
1624 Fairview Rd.
Bakersfield, CA, 93307
661-837-6000
hendrixr@gfusd.net

Title IX Coordinator:
Dr. Debra Thompson--Assistant Superintendent of Student
Services
1624 Fairview Rd.
Bakersfield, CA, 93307
661-837-6000
titleIX@gfusd.net

Section 504 Coordinator:
Jennifer Morales--Coordinator of Health
Services
205 McKee Rd,
Bakersfield, CA 93307
661-837-6000
moralesj@gfusd.net

EQUAL OPPORTUNITY EMPLOYER