

## GREENFIELD UNION SCHOOL DISTRICT JOB OPPORTUNITY

<b>Job Title:</b>	Special Education Teacher: (MMSN - Mild/Moderate)	<b>Job Category:</b>	Certificated
<b>Location:</b>	To be determined	<b>Job Code:</b>	
<b>Salary:</b>	\$60,824 - \$119,747	<b>Work Cal:</b>	186 days <b>2025/2026 SY</b>
<b>Date Posted:</b>	10/07/2025	<b>Closing Date:</b>	Until filled

Applicants apply at: [WWW.GFUSD.NET](http://WWW.GFUSD.NET)

### JOB REQUIREMENTS:

- **Credential:**  
Appropriate Valid California Credential, CLAD or BCLAD or equivalent
- **Education**  
Bachelor's Degree, including all courses needed to meet credential requirements.
- **Minimum Experience**  
Successful experience/training in the assessment, development, and implementation of individual Education Program for identified students; successful experience in effectively communicating (orally and in writing) assessment results and intervention strategies; successful experience in working cooperatively with students, staff, and parents.
- **Knowledge of:**  
Curriculum guides to align functional goals and objectives with standards-based curriculum. Identification of all disabilities based on IDEA 2004. Evidence based academic and behavioral instruction.
- **Personal Qualities:**  
Grooming and personality which establish a desirable example for pupils. Good physical and mental health. Better than average recommendations from supervisor or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the teacher.
- **Desired Qualifications**
  - Previous teaching experience in a severely handicapped special education classroom.
  - Ability to supervise paraprofessionals in the delivery of curriculum and behavior management
  - Ability to coordinate service delivery with the regular education staff.
  - Ability to produce a schedule to meet the needs of all students in the special education classroom environment.

### JOB SUMMARY:

Under the supervision of the site administrator and in coordination with the Director of Special Education, provides an educational program for students in grades K-8 with Individualized Education Plans and assists in other school programs as assigned. Creates a flexible program and a class environment favorable to learning and personal growth. Establishes effective rapport with pupils' to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for further participation in the total school program, in accordance with each pupil's ability and to meet the California Common Core Standards. Establishes good relationships with parents and other staff members. Supervises instructional aides, student teachers, and parent volunteers when applicable.

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### **ESSENTIAL FUNCTIONS OF THE POSITION:**

- Teach language arts, social studies, mathematics, science, art, health, physical education, music, and other appropriate learning activities to students in a classroom utilizing course of study adopted by the Board of Education and aligned to the California Common Core Standards.
- Instruct students in citizenship, basic communication skills, and other elements of the course of study specified in state law and administrative regulations and procedures of the District.
- Develop lesson plans, instructional materials and provide individualized and small group instruction in order to adapt the curriculum to the needs of each student.
- Translate lesson plans into learning experiences to best utilize the available time for instruction.
- Establish and maintain standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Evaluate students' academic and social growth, keep appropriate records, and prepare progress reports.
- Communicate with parents through a variety of means.
- Hold parent conferences when needed to discuss the individual student's progress and interpret the school program.
- Maintain professional competence through participation in in-service education activities provided by the District, school and/or self-selected professional growth activities.
- Perform basic attendance accounting and business services as required.
- Administer standardized tests and other District-selected tests in accordance with the District testing program.
- Select and requisition books, instructional aids, and instructional supplies, and maintain required inventory records.
- Ensure a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
- Supervise students in out-of-classroom activities during the assigned working day.
- Participate in curriculum development programs within the school of assignment and/or on a District level.
- Share in the sponsorship of student activities and participate in faculty committees.
- Plan and coordinate the work of Instructional Assistants, and other paraprofessionals. Assesses or assists in the assessment of students to determine present and instructional performance levels.
- In coordination with the Site Principal and/or Coordinator of Special Education, arranges for appropriate consent and assessment forms to be signed by parents; arranges for IEP dates and invites appropriate persons to attend.
- Consults with parents, appropriate school staff, and other professional personnel in relation to student assessment, placement, and available services.
- Develops the instructional portion of the IEP for each student, including assessing present levels, writing appropriate standards-based goals and objectives, and participating in the IEP.
- Serves as a member and may chair IEP meetings. Maintains student records in accordance with state, federal, and local regulations. .
- Adheres to all required special education timelines including, but not limited to, referrals, testing, placement, reevaluations, IEP meetings, and IEP completion and submission.
- Assesses each student's learning needs and plans and provides individualized instruction that meets specific needs.
- Coordinates efforts of support staff, teachers, and parents to facilitate student's meaningful integration into the regular program.
- Assesses students for dismissal/continuance in the program or referral to other agencies for further assessment.
- May serve on the Student Study Team and 504 Team at each school site
- Assists identified pupils in the provision of specialized physical health care services.
- Performs other duties and responsibilities as required by the by the Superintendent or designee, in order to accomplish the goals and objectives of the district.

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### **OTHER RELATED FUNCTIONS OF THIS POSITION:**

- Communicate with parents, psychologist, and counselors on individual pupil's progress.
- Perform yard duty supervision of pupils on recess and supervises pupils in other out-of-classroom activities during the assigned working day.
- Identify pupil's needs and cooperate with other professional staff members in assessing and helping pupils with health, attitude, and learning problems.
- Participate in school sponsored activities outside the assigned working day such as parent teacher meetings, Back to School Night, Open House, seasonal programs, and graduation exercises.

### **WORKING CONDITIONS:**

*ENVIRONMENT:* Office environment; subject to constant interruptions; driving to off-site locations to conduct work; supervision responsibilities including day and evening outdoor activities.

*PHYSICAL REQUIREMENTS:* Hearing and speaking to exchange information in person and on the telephone; seeing to read, prepare, and proofread documents, perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting light objects; frequent walking of the school site.

### **PHYSICAL ABILITIES:**

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions in the work environment.

- Mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, and make valid judgments and decisions.
- Manual dexterity sufficient to write, use the telephone, computer, calculator, and office machines at required speed and accuracy.
- Ability to identify and interpret communications in handwritten and printed materials, and on the display screen of various office equipment and machines.
- Ability to communicate effectively in order to perform assigned duties and to exchange information in person, in front of groups, and telephonically.
- Ability to observe, monitor, and manage student activities and other assigned duties effectively.
- Physical agility to move self in various positions in order to execute duties effectively, which may include kneeling, walking, pushing/pulling, squatting, twisting, turning, bending, stooping, and reaching overhead; physical stamina sufficient to sustain light physical labor and remain in a stationary position for up to 8 hours.
- Physical mobility sufficient to move about the work environment (office, District, school site to site) for sustained periods of time on hard flooring, climb slopes, stairs, and ramps, and respond to emergency situations; physical strength sufficient to periodically lift and/or carry 20 pounds of materials or supplies; occasionally lift 40 or more pounds with or without assistance.
- Occasionally push and/or pull a variety of tools, equipment, or objects weighing 80 or more pounds with or without assistance typically indoor work environment.

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Seldom: Less than 25%    2. Occasional: 25%-50%    3. Often: 51%-75%    4. Very Frequent: 76% or more

- 3      a.    Ability to work at a desk, conference table or in meetings of various configurations.
- 4      b.    Ability to stand for extended periods of time.
- 4      c.    Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter and observing students.
- 4      d.    Ability to hear and understand speech at normal levels.
- 4      e.    Ability to communicate so others will be able to clearly understand a normal conversation.
- 3      f.    Ability to bend and twist, stoop and kneel, crawl, push, pull.
- 3      g.    Ability to lift 50 lbs.
- 2      h.    Ability to carry 40 lbs.
- 4      i.    Ability to reach in all directions.

### EVALUATION:

Performance of this job will be evaluated in accordance with Board of Education policy and provisions of the collective bargaining agreement if applicable. The evaluation will be completed by the Site Principal or his/her designee.

**RIGHT TO REVISE:** This job description is not meant to be all-inclusive, and the school reserves the right to revise the job description as necessary without advance notice.

### QUALIFIED APPLICANTS MAY BE CONSIDERED FOR AN INTERVIEW APPOINTMENT

The Greenfield Union School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, ethnicity, gender, gender expression, gender identity, immigration status, marital status, national origin, parental status, pregnancy status, race, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact:		
Equity Compliance Officer: Ramon Hendrix--Superintendent 1624 Fairview Rd. Bakersfield, CA, 93307 661-837-6000 hendrixr@gfusd.net	Title IX Coordinator: Dr. Debra Thompson- Asst. Superintendent of Education Services 1624 Fairview Rd. Bakersfield, CA, 93307 661-837-6000 titleIX@gfusd.net	Section 504 Coordinator: Jennifer Morales – Coordinator of Health Services 111 McKee Rd, Bakersfield, CA 93307 661-837-6000 moralesj@gfusd.net

Rev 1/2024

GEA approved 5/29/12 DS, PVA

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