

## Speech Language Pathologist Assistant

### Purpose Statement

The job of Speech Language Pathologist Assistant is done for the purpose/s of providing speech-language therapy for students with communication disorders in order to meet individual student goals under the direct supervision of a speech-language pathologist.

### Essential Functions

- Assists speech-language Pathologist for the purpose of supporting them in the completion of their work responsibilities.
- Provides direct therapy to students in accordance with the individualized plans written by and under the supervision of the speech-language pathologist.
- Participates in meetings, workshops, and seminars for the purpose of conveying and/or gathering information required to perform functions.
- Prepares a wide variety of written materials (e.g. treatment plans, student data, billing records, and progress reports.) for the purpose of documenting activities, providing written reference and/or conveying information to others.
- Presents information to the supervising speech-language pathologist regarding student progress in order to assist them in developing future program planning for the student.
- Researches resources and methods (e.g. intervention and treatment techniques, community resources, etc.) for the purpose of determining the appropriate approach for addressing students' goals.
- Conducts speech-language screenings with interpretation, using methods specified by the supervising speech-language pathologist.

### Other Functions

- Assists other personnel for the purpose of supporting them in the completion of their work

### Minimum Qualifications

#### Mental Requirements

**Learning Development- Level D** Specialized vocational or technical knowledge providing a command of certain technical, administrative, and/or operative practices and techniques. Learning development involves the completion of a formal technical/vocational curriculum often resulting in a degree.

**Problem Solving - Level 2** Work situations require consideration and interpretation of circumstances or information to choose the most effective responses. Solutions may be somewhat technical, yet are relatively straightforward, obvious and well-defined once problems are understood. Responses come from the realm of prior learning and experiences.

#### Physical Requirements

**Physical Skill - Level A** Basic level of learned physical skill is required. No special coordination beyond that used for normal mobility and handling of everyday objects and materials is needed to perform the job satisfactorily.

**Physical Effort - Level 1** Minimal physical exertion is required. Most job time is spent sitting with occasional walking. Occasional lifting, guiding, and carrying of lightweight materials or equipment.

#### Social Requirements

**Human Relations Skill- Level B** Job requires patience in communication and well-developed verbal skills to exchange technical or complex information with individuals or small, informal groups. Skills in establishing harmonious relationships and gaining cooperation are important.

**Scope of Contacts - Level 1** The important job contacts are with peers in the immediate work group and immediate supervisor. Occasional contact with individuals outside the organization may occur.

#### Work Environment

**Performance Environment - Level A** Changes in environments, work pressure, disturbances of work flow, and irregularities in work schedule are infrequent.

**Physical Working Conditions - Level 2** Somewhat disagreeable conditions. Work may be performed in cramped or awkward positions. Occasional exposure to safety hazards, disease, or contamination results in chance for lost-time accidents. Occasional exposure to noise, temperature extremes, etc

#### Accountability

**Level of Accountability -Level B** Responsible for producing journey-level work output on an independent basis subject to supervisory direction and review.

**Organizational Impact - Level 2** Work results impact the accuracy, reliability, and acceptability of further results beyond the immediate work section. work results are noticeable and represent a portion of, or support product or service received by the customer or general public.

### **Experience, Education, and Certifications**

**Experience:** Job related experience is required.

**Education:** Associate's or Bachelor's degree in job related area.

**Continuing Educ./ Training:** Hours required to maintain OHS license

**Certifications/Clearances:** Must possess a valid Arizona DPS Level One IVP Fingerprint Clearance Card while employed. Department of Health Services SLPA certificate

### **Compensation Details**

FLSA Status: Non Exempt

Pay Schedule: Hourly - Grade 117

Work Calendar: Support 9 Month