DATE: May 16, 2019

POSITION TITLE: Assistant Principal

LOCATION: Glen Rose Junior High School

SALARY RANGE: Minimum - $60,000; Mid-Point - $69,984; Maximum - $82,584

LENGTH OF WORK YEAR: 12 months

POSITION SUMMARY: Direct and manage assigned areas of instructional program and campus operations. Oversee assigned student activities and services.

POSITION REQUIREMENTS:

Education/Certification:

Master’s degree
Texas assistant principal or another appropriate Texas certificate
Certified Professional Evaluation and Support System (T-PESS) appraiser

Special Knowledge/Skills:

Thorough understanding of school operations
Strong organizational, communication, and interpersonal skills
Ability to coordinate campus support operations
Working knowledge of curriculum and instruction
Ability to evaluate instructional program and teaching effectiveness
Ability to manage budget and personnel
Ability to implement policy and procedures
Ability to interpret data

Experience:

Two (2) years’ experience as a classroom teacher

APPLICATION PROCEDURES:

District Employees: Send letter requesting transfer with pertinent information if same job description. To change job description, send complete application and resume.

Outside Applicants: Complete online application at http://www.applitrack.com/glenrose/onlineapp/. Request application and/or send resume to:

Tommy Corcoran, Assistant Superintendent of Operations
Glen Rose Independent School District
P.O. Box 2129
Glen Rose, Texas 76043-2129
E-mail: corcto@grisd.net
(254) 898-3913
(254) 897-2055 Fax

APPLICATION DEADLINE: Until filled.

GRISD is an equal opportunity employer and selects personnel on the basis of merit. Applicants are considered without regard to race, color, national origin, age, religion, sex, marital or veteran status. Selection is determined by the presentation of evidence of experience, training, information from references and personal interviews.