

Goochland

COUNTY PUBLIC SCHOOLS

JOB TITLE: Teacher	WORK SCHEDULE: 200 days
REPORTS TO: Principal	EMPLOYMENT STATUS: Certified LICENSE REQUIRED: Yes
FLSA STATUS: Exempt	SALARY RANGE: \$56,494 – \$82,266 (Teacher Salary Scale)

Summary

To plan, organize and implement an appropriate instructional program in an elementary or secondary learning environment that guides and encourages students to develop and fulfill their academic potential. Work is performed under the supervision of the principal.

Essential Duties and Responsibilities

- Plans, prepares and facilitates engaging instruction to diverse learners each day.
- Develops lesson plans, activities, and assessments that are in accordance with established procedures.
- Instruct and monitor students in the use of learning materials and equipment.
- Use relevant technology to support and differentiate instruction.
- Manage student behavior in the classroom by proactively creating a positive classroom culture and enforcing established classroom, school, and district rules and procedures.
- Provide appropriate ongoing and summative feedback on student performance, including prompt and meaningful feedback on student projects, homework, classwork, and assessments.
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development.
- Update all necessary records accurately and completely as required by laws, district policies and school regulations.
- Prepare required reports on students and activities.
- Participate in department, school, district and parent meetings.
- Collaborate with staff, including department or grade level colleagues, administrators, and other content area colleagues in the development of lessons.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs via a variety of methods.
- Establish and communicate clear objectives for all learning activities.

Goochland County Public Schools assures Equal Employment Opportunities and equal education opportunities for employees and students as required by Federal and State Orders and Laws. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. This job description is intended to accurately reflect the position activities and requirements. However, administration reserves the right to modify, add, or remove duties and assign other duties as necessary. It is not an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.

(Revised 2/17)

- Prepare the classroom for class activities.
- Provide a variety of learning materials and resources for use in educational activities.
- Observe and evaluate student's performance and development.
- Perform other duties that may be assigned by the Superintendent, or designee.

Working Conditions and Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to dial a telephone, to enter data into a computer; to see and read a computer screen and printed material with or without vision aids; hear and understand speech at normal classroom levels, outdoors and on the telephone; speak in audible tones so that others may understand clearly in normal classrooms, outdoors and on the telephone; physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties are normally performed in a school/classroom environment. Duties may be occasionally performed on field trips away from school. The noise level in the work environment is usually moderate.

Qualifications

Must hold appropriate Virginia Teaching License with the appropriate endorsement in assigned subject area.

Education and/or Experience

Bachelor's degree (B.A. or B.S.) from four-year college or university