

Goochland

COUNTY PUBLIC SCHOOLS

Position	Emergency Medical Technician Instructor
Type	Part Time
Work Schedule	10-15 hours per week
Pay	\$41.20/hr

Summary

The Emergency Medical Technician (EMT) Instructor plans, delivers, and evaluates instruction that prepares students for careers in emergency medical services. Instruction aligns with Goochland County Public Schools curriculum, **Virginia EMS Regulations (12VAC5-31)**, the Virginia OEMS Training Program Administration Manual (TPAM), the National EMS Education Standards, and applicable Virginia Standards of Learning. The instructor equips students with foundational knowledge, technical skills, and professional competencies required for entry-level EMS certification and continued education.

Essential Duties and Responsibilities

Instruction & Curriculum

- Deliver comprehensive EMT instruction aligned to state, national, and division standards.
- Develop and implement daily lesson plans, instructional activities, and assessments.
- Provide hands-on training in emergency response, patient assessment, triage, and pre-hospital care.
- Integrate instruction in professionalism, communication, and legal/ethical responsibilities.
- Prepare students for required certification examinations.
- Differentiate instruction to meet individual student needs.
- Use formative and summative assessment data to guide instruction and evaluate student progress.

Classroom Environment & Student Management

- Establish and maintain a safe, structured, and supportive learning environment.
- Promote high standards of student behavior consistent with division policies.
- Take appropriate precautions to ensure the safety of students, equipment, and facilities.

Program Coordination & Professional Responsibilities

- Coordinate clinical or observational experiences in healthcare settings as appropriate.
- Maintain accurate records in compliance with legal and regulatory requirements.
- Communicate effectively with students, families, colleagues, and community partners.
- Participate in faculty meetings, professional development, and required training.

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- Maintain professional relationships and demonstrate ongoing commitment to professional growth.
- Perform other duties as assigned in accordance with division policies.

Knowledge, Skills, and Abilities

- Knowledge of EMS practices, instructional strategies, assessment methods, and classroom management techniques.
- Understanding of student learning needs, including diverse and special populations.
- Ability to deliver engaging, standards-aligned instruction in both classroom and practical settings.
- Skill in supervising students in clinical or simulated environments.
- Strong written and verbal communication skills.
- Ability to maintain effective working relationships with students, staff, families, and community partners.

Education and Experience

- Bachelor's degree from an accredited institution (preferred).
- Valid Virginia teaching license with appropriate endorsement(s), or eligibility to obtain. Candidates without a bachelor's degree may be eligible for licensure under the Virginia Department of Education's criteria for a Technical Professional License.
- Virginia EMS Educator/Coordinator certification in accordance with 12VAC5-31 regulations.

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Statement of Core Requirements and Compliance

Goochland County Public Schools is dedicated to ensuring that every staff member is positioned for success through a clear understanding of their role's functional requirements. The following addendum outlines the essential physical, mental, and environmental demands inherent to this position. This information serves as a standard for evaluating workplace safety, determining eligibility for short-term disability or leave, and identifying opportunities for light-duty assignments. By defining these core expectations, GCPS remains committed to fostering a supportive work environment while ensuring the consistent delivery of high-quality services to our students and community.

1. Physical and Mental Demands
2. Sensory and Communication Demands
3. Mental and Cognitive Demands
4. Environmental Conditions
5. Equal Opportunity & Position Flexibility

The standards detailed above represent the baseline for operational excellence and safety within Goochland County Public Schools. Adherence to these requirements ensures that our educational mission is met with consistency, professionalism, and care for both our staff and students. To provide a comprehensive view of how these standards apply to your specific role, the detailed breakdown of functional expectations and frequency metrics follows.

The specific physical, sensory, and environmental requirements for this position are outlined on the following pages.

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Physical Requirements

Demand	Frequency	Details
Mobility	Frequent	Moving throughout classrooms, skills labs, simulation areas, and potential off-site clinical locations; demonstrating emergency response techniques.
Lifting/Carrying	Frequent	Ability to lift, carry, and move equipment up to 50 lbs (e.g., manikins, oxygen tanks, medical bags, stretchers). May assist with simulated patient movement.
Positioning	Frequent	Bending, kneeling, squatting, reaching, and performing floor-based skills such as CPR, splinting, and patient assessment.
Stationary Work	Frequent	Standing for extended periods during instruction and skills demonstrations; occasional seated work for planning, grading and documentation.
Manual Dexterity	Frequent	Operating medical equipment and training devices (AED trainers, airway adjuncts, splints, bandaging materials).

Sensory and Communication Requirements

- **Vision:** Ability to read printed and digital instructional materials; observe student performance; monitor safety during skills practice and simulations.
- **Hearing:** Ability to perceive and respond to verbal communication, simulation cues, and auditory signals in instructional settings.
- **Speech/Communication:** Ability to communicate clearly and effectively with students, staff, families, and community partners in both instructional and professional contexts

Cognitive and Mental Requirements

- **Decision-Making:** Ability to analyze information, model clinical judgment, and respond appropriately during instructional and simulated emergency scenarios.
- **Attention/Concentration:** Ability to supervise hands-on skills practice while maintaining awareness of student safety and instructional objectives.
- **Stress Tolerance:** Ability to maintain professional composure in fast-paced or high-intensity training environments.

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Work Environment

- **Setting:** Work is performed primarily in classroom and medical skills laboratory environments, with possible travel to approved clinical or observational sites.
- **Noise Level:** Moderate to occasionally high during skills labs and emergency simulations.
- **Exposure:** May involve exposure to medical training equipment, simulated bodily fluids, and outdoor weather conditions during drills or site transitions.
- **Exposure:** Occasional exposure to outdoor weather conditions during arrival/dismissal or transition between buildings.

Equal Opportunity and Position Flexibility

Goochland County Public Schools (GCPS) is committed to maintaining a diverse and inclusive environment. We provide Equal Employment Opportunities and equal educational programs for all employees and students, strictly adhering to all applicable Federal and State laws and executive orders.

In alignment with the Americans with Disabilities Act (ADA), GCPS will provide reasonable accommodations to qualified individuals with disabilities to enable them to perform the essential tasks of this role, provided such accommodations do not cause undue hardship to the district.

While this job description is designed to accurately reflect the core activities and requirements of the position, it is not an exhaustive list of all responsibilities, skills, or working conditions.

- **Administrative Authority:** GCPS Administration reserves the right to modify, add, or remove duties as evolving operational needs require.
- **Flexibility:** Employees may be assigned additional duties to support the overall mission of the school district and the success of our students.