



## Job Description

<b>Position Title:</b> Campus Monitor		
<b>Department:</b> School Safety		
<b>Compensation Range:</b> \$15/Hour	<b>FLSA Status:</b> Non-Exempt	
<b>Work Days:</b> 180 (30 hours/week) T7	<b>Reports to:</b> Principal or Authorized Administrator	
<b>Position Summary:</b> The Campus Monitor monitors the school campus to ensure students and visitors are entering and exiting at appropriate times and in appropriate places. The Campus Monitor may assist students with medical needs, documentation/paperwork and controlling behavior upon the request of the school principal		
<b>Qualifications</b>		
<b>Education:</b> High School Diploma		
<b>Physical Activity:</b> <ul style="list-style-type: none"><li>● Manually move, lift, carry, pull or push heavy objects</li><li>● Complete designated tasks outdoors year round</li><li>● Walk or sit for prolonged periods of time</li><li>● Work extended periods in various temperatures tolerate a noisy work environment</li><li>● Must be able to work on-site</li></ul>		
<b>Knowledge, Skills, and Abilities</b> <ul style="list-style-type: none"><li>● Communicates effectively and promotes good public relations with students and administrators</li><li>● Works with peers/supervisors in a considerate and cooperative manner and assists others when needed</li><li>● Demonstrates patience and care for students</li><li>● Organizational skills</li><li>● Ability to understand and follow directions</li></ul>		
<i>The Board of Education and the Superintendent may accept alternatives to some of the above requirements.</i>		

<p style="text-align: center;"><b>Duties and Responsibilities</b></p> <ul style="list-style-type: none"> <li>Attends work every day on time</li> <li>Exhibits a professional attitude and demeanor at all times in dealing with the School Board, school administrators, fellow employees, parents, students, and the public</li> <li>Acts as a resource for teachers, parents, and students for conferences on an individual basis dealing with individual problems or questions particularly in the areas of substance control/street gangs</li> <li>Serves as a role model for students especially in terms of appropriate attitudes and respect</li> <li>Deters misconduct by remaining highly visible</li> <li>Improves the perception of the school as a safe learning environment for students</li> <li>Monitors campus and reports any non-authorized person to administration/SRO</li> <li>Performs other duties as assigned by the principal</li> </ul>
---

**Security Clearance:** The Glynn County School System requires a criminal background check and fingerprinting on all new employees, including all substitutes and other designated employees.

*This document provides information about the above Glynn County Schools position. This job description is intended to accurately reflect the position activities and requirements. However, management and administration reserve the right to modify, add, or remove duties and assign other duties as necessary. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.*

*Revised: 8/2025*