

Columbus Public Schools

Job Description

DEPARTMENT: Student Services

JOB TITLE: Para Educator – Non-Traditional Learning and Support Center

D.O.T. # FULL TIME 7.0 hrs./day

D.O.T. CLASS:

Sedentary Light Medium X Heavy Very Heavy

REQUIREMENTS:

Education Level: Minimum high school diploma,
Must have 2 years of post-high school, or district will provide Project Para training
Bilingual Preferred

ESSENTIAL FUNCTIONS:

- Ability to support students in a non-traditional educational setting
- Ability to work with students on a one-to-one basis or in small group situations
- Support students through an on-line learning platform
- Assist with the development of student academic and social skills
- Assist in the supervision and management of students as directed by teacher
- Ability to perform approved de-escalation and physical intervention techniques as directed by teacher
- Ability to work as a team member
- Ability to maintain confidentiality
- Follow written and oral directions to carry out educational programs of students
- Other duties as assigned by supervisory personnel

PHYSICAL REQUIREMENTS:

Never 0%, Occasional 1-32%, Frequent 33-66%, Constant 67%+

Never: driving

Occasional: bending, stooping, reaching, pushing, pulling, climbing, lifting 10 lbs. max, carrying 20 ft.

Frequent: standing, walking, and sitting

WORKING CONDITIONS:

- A. Inside X Outside Both
B. Climatic Environment: Air-conditioned facility
C. Hazards: Ramp/Stairs