PLATTSMOUTH COMMUNITY SCHOOLS
School Psychologist
Job Description

It is the policy of Plattsmouth Community Schools to not discriminate on the basis of sex, disability, race, color, religion, marital status, veteran status, or national or ethnic origin in its educational programs, admission policies, employment policies or other administered programs. Persons requiring accommodations to apply and/or be considered for positions are asked to make their request to the Superintendent.

*** This Job Description is in addition to and supplements the Master Special Education Job Description***

A. Job Title: School Psychologist

B. Department: Special Education

C. Education Level and Certification: Graduate degree (at least two years of additional study beyond bachelors: Masters + 36 or Doctorate) from an accredited school psychology program and an internship in the field for direct experience as required by NDE Rule 24. Must possess, at all times during employment, either: (1) a Nebraska Department of Education Special Services Certificate with an endorsement in School Psychology or (2) or a license to practice psychology in Nebraska issued by the Nebraska Department of Health and Human Services with completion of the academic requirements and field experience including supervised internship as required by NDE Rule 24, in additional to all other required or assigned certification and training.

D. Reports To: Special Education Director

E. Required Job Tasks

1. Counsel, mentor and guide students, including students struggling with social, cultural, emotional or other behavioral problems.
2. Assist students in overcoming behavior or social problems in a positive manner that improves student learning and personal progress.
3. Identify student learning behaviors and difficulties and develop a plan with the student and student's family to overcome said obstacles.
4. Manage and maintain a program within the District to improve student's emotional health.
5. Maintain student records, including special education reports, confidential records, records of services provided, and behavioral data.
6. Serve as a resource to help schools and students deal with crises, such as separation and loss.

7. Assist in the designing of classes and programs to meet the needs of students.
8. Refer students to appropriate community agencies for services.
9. Initiate and direct efforts to foster tolerance, understanding, and appreciation of diversity in school communities.
10. Collect and analyze data to evaluate the effectiveness of academic programs and other services, such as behavioral management systems.
11. Provide educational programs on topics such as classroom management and teaching strategies.
12. Utilize resources to effectively communicate with others with different communication abilities (e.g. non-English speaking, hearing impaired).
13. Perform all other assigned tasks in a professional manner.

F. Required Knowledge

The School Psychologist is to possess and effectively utilize knowledge in the following areas:

1. Psychology—Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders.
2. Therapy and Counseling—Knowledge of principles, methods, and procedures for diagnosis, treatment, and rehabilitation of physical and mental dysfunctions, and for career counseling and guidance.

G. Work Activities

The School Psychologist is to perform the following work activities:

1. Getting Information—Observing, receiving, and otherwise obtaining information from all relevant sources. This includes: collecting scientific or technical data, social or personal information, statistical data and obtaining information from individuals.
2. Interpreting the Meaning of Information for Others—Translating or explaining what information means and how it can be used. This includes: explaining complex mathematical information; interpreting ability or achievement test results, charts or tables for social or economic research, and psychological test results; and writing scholarly or technical research papers.

H. FLSA Status: Exempt. Professional exemption: The employee has a primary duty of performing work requiring knowledge of an advanced type in a field of science or learning customarily acquired by a prolonged course of specialized intellectual instruction and study or has a primary duty of teaching, tutoring, instructing, or lecturing in the activity of imparting knowledge and is employed and engaged in this activity as a teacher.

I. Essential Functions: The essential functions of the School Psychologist position include: (1) regular, dependable in-person attendance on the job; (2) the ability to perform the identified tasks and to possess and utilize the identified knowledge, skills, and abilities and to perform the identified work activities; and (3) the ability to perform the following identified physical requirements:

Physical School Requirements Psychologist E = Essential NE = Non-Essential		Item is not a requirement of the job NE	Occasional – up to 33% of time NE	Occasional/Essential – up to 33% of time, absolutely essential to the job E	Frequent – between 34% - 66% E	Continuous – over 66% of time E
Stamina						
1.	Sitting				X	
2.	Walking				X	
3.	Standing		X			
4.	Sprinting/Running	X				
Flexibility						
5.	Bending or twisting at the neck more than the average person		X			
6.	Bending or twisting at the trunk more than the average person		X			
7.	Squatting/Stooping/Kneeling		X			
8.	Reaching above the head		X			
9.	Reaching forward		X			
10.	Repeating the same hand, arm or finger motion many times (For example: typing, data entry, etc.)		X			
Activities						
11.	Climbing (on ladders, into large trucks/vehicles, etc.)		X			
12.	Hand/grip strength		X			
13.	Driving on the job			X		
14.	Typing non-stop		X			
Use of Arms and Hands						
15.	Manual dexterity (using a wrench or screwing a lid on a jar)		X			
16.	Finger dexterity (typing or putting a nut on a bolt)		X			
Lifting Requirements						
17.	Lifting up to 10 pounds (Mark all that apply)					
	Floor to waist		X			
	Waist to shoulder		X			
	Shoulder to overhead		X			
18.	Lifting 11 to 25 pounds (Mark all that apply)					
	Floor to waist		X			
	Waist to shoulder		X			
	Shoulder to overhead	X				
19.	Lifting 26 to 50 pounds (Mark all that apply)					
	Floor to waist		X			
	Waist to shoulder		X			
	Shoulder to overhead	X				
20.	Lifting 51 to 75 pounds (Mark all that apply)					
	Floor to waist	X				
	Waist to shoulder	X				
	Shoulder to overhead	X				
21.	Lifting 76 plus pounds (Mark all that apply)					
	Floor to waist	X				
	Waist to shoulder	X				
	Shoulder to overhead	X				
22.	Can load/items weighing over 50 pounds that are lifted or carried be shared, or reduced into smaller loads?	X				
Pushing/Pulling						
23.	25 to 50 pounds		X			
24.	51 to 75 pounds		X			
25.	76 to 90 pounds	X				
26.	Over 90 pounds	X				
Carrying						
27.	10 to 25 pounds		X			
28.	26 to 50 pounds		X			
29.	51 to 75 pounds	X				
30.	76 to 90 pounds	X				
31.	Over 90 pounds	X				

NOTE: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

I have read and understand this job description and attest to my ability to perform the essential functions of the position:

_____

School Psychologist Signature Date

_____

Administrator Signature Date

Discrimination in the Plattsmouth Community School District is prohibited under Title VII of the Civil Rights Act of 1964. Recognizing the legal, as well as social obligation to make equal employment opportunity a reality, the Plattsmouth Community School District hires and promotes without regard to race, color, gender, national origin, religion, sexual orientation, age, or mental or physical handicap unrelated to job performance. EOE.