



Golf School District 67

Job Description

JOB TITLE/ASSIGNMENT

JOB TITLE: School Psychologist /Case Coordinator

REPORTS TO: Assistant Superintendent of Learning and Programs

SALARY RANGE

Commensurate with experience

WORK YEAR

Teacher calendar year and additional days needed as approved by Assistant Superintendent of Learning and Programs.

CASE COORDINATOR RESPONSIBILITIES

The School Psychologist/Case Coordinator Provides support for the schools, its teachers, and students.

- Collaboratively utilizes the problem-solving process to promote student learning and growth.
- Serves as a member of the grade-level problem-solving teams, school data team and student support team.
- Functions as the District LEA, 504 Coordinator, and High School Liason.
- Additional leadership duties include Performs duties as assigned by the Assistant Superintendent.

JOB DESCRIPTION

The ideal School Psychologist candidate

- Demonstrates knowledge of local, state and federal Special Education laws, mandates, policies, process and procedure.
- Demonstrates knowledge and skill in data-based decision making and problem solving for evaluation/assessment purposes.
- Maintains accurate and effective data management systems and records for Special Education, 504 plans and MTSS.
- Facilitates Special Education student meetings, IEPs, EDCs, etc.
- Demonstrates knowledge of research design, statistics, measurement, varied data collection and analysis techniques, and program evaluation sufficient for understanding research and interpreting data.
- Demonstrates knowledge of students: child and adolescent development and/or disabilities, diverse learner characteristics in order to establish goals for student programming.
- Demonstrates knowledge of state and federal regulations, professional ethics, social responsibility, and resources within and beyond the school and district.
- Demonstrates knowledge of evidence-based strategies to develop academic skills, social skills, and life skills.

Golf School District 67

Job Description

- Provides leadership for prevention, intervention, collaboration, consultation and assessment.
- Coordinates services & supports case management for students in Niles Township District for Special Education (NTDSE) programs
- Collaborates with all stakeholders around MTSS programming and systems including resources within and out of the district, parent engagement.
- Demonstrates well-developed interpersonal and communication skills with all stakeholders.
- Demonstrates ability to communicate and collaborate effectively with colleagues.
- Exhibits integrity, leadership, and professionalism

CERTIFICATION

Professional Educator License – School Psychologist Endorsement

PREFERENCE

Experience with leadership and working with the MTSS model, strong technology integration skills, strong differentiation skills, exceptional communication skills.

CLEARANCES

- Criminal Justice Fingerprinting/Background Clearance
- Pre-Placement Medical Clearance/Tuberculosis Clearance

APPLICATION/SELECTION PROCEDURE

Complete the on-line application at www.golf67.net. Please upload a letter of application, resume, certification, and letters of recommendation. Selected applicants will be contacted to provide additional information. Thank you for your interest in our district.