

Golf School District 67

JOB TITLE/ASSIGNMENT

JOB TITLE: School Social Worker

REPORTS TO: Student Services Director

EDUCATION: Master's degree in Social Work (Required)
Professional Educator License (PEL) with a School Social Work endorsement

POSITION SUMMARY

The job of Social Worker is done for the purpose/s of facilitating administrative processes; ensuring operation in compliance with county, state and/or federal requirements; providing information on services available to eligible students and families and conveying information regarding school and/or district activities, procedures and referring families to other agencies.

RESPONSIBILITIES/DUTIES

- Provide direct social/emotional support and documentation to students; prioritizing special education as mandated by IEPs.
- Provide direct support to students struggling with social-emotional and behavioral concerns utilizing the MTSS framework.
- Conducts risk assessment for the purpose of suicidal ideation.
- Supports staff in assessment and referral (including district and state documentation) for the purpose of DCFS Mandated Reporting.
- Participate in Service Team meetings to represent the social-emotional aspect of the educational setting.
- Support the development of behavioral intervention strategies as well as formalized Functional Behavior Assessments and Behavior Intervention Plans.
- Prepare Social Developmental Studies related to the social-emotional status of student during the case study or re-evaluation process.
- Provide interventions for students in crisis.
- Responsible for data collection and recordkeeping to track social-emotional wellbeing of students.
- Advocate for students with school staff and administration.
- Consult with school staff to address social-emotional concerns of students.

- Assist teachers with classroom interventions.
- Other duties as assigned.

EXPERIENCE/KNOWLEDGE

- Knowledge of School Social Work policies and procedures.
- Leadership skills in working with individuals and groups (i.e. initiating individual or group discussion, listening, clarifying, and facilitating interactions and sharing ideas).
- Skills in socio-environmental analysis and diagnosis of students with social/emotional concerns.
- Knowledge of current state laws and regulations regarding proficiency standards.

CLEARANCES:

- Criminal Justice Fingerprinting/Background Clearance
- Pre-Placement Medical Clearance

ACKNOWLEDGMENT

This job description is intended to provide an overview of the requirements of the position. As such, it is not necessarily all inclusive, and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. District reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, nor by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.