



# Greater Albany Public Schools

## Van Driver (Nutrition Services)

**Salary Level:** See current CBA

**Reports to:** Food Service Director

**Work Calendar:** 179 days (elementary), 181 days (secondary)

**Classification:** Classified

**Location:** Varies

**Shift:** Varies

**Position Overview:** The primary responsibility of the driver is to load, transport and unload food, warming/cooling ovens, and related products from the base kitchens to the satellite schools in the district.

**Qualifications:**

- Valid Food Handler's Permit.
- Valid Oregon Driver's license with good driving record. Copy of driving record will be required upon job offer.
- Experience in school food service or quantity food production preferred.
- Ability to read and follow directions.
- Good physical condition – employee must regularly lift and/or move up to 60 pounds and frequently lift and/or move up to 100 pounds.
- Ability to work and contribute as a team player.
- Ability to work well with students, staff, co-workers and supervisor.
- Creativity, enthusiasm and a positive attitude. Punctual and reliable attendance. High school diploma or equivalent required.

**Essential Duties and Responsibilities include the following. Other duties may be assigned:**

- Deliver food and supplies to schools.
- Unload transport carts.
- Assist with food prep and organizing kitchen supplies.
- Assisting in functions that are essential to the operation of the food service program.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and talk or hear. The employee is occasionally required to sit; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must regularly lift and/or move up to 60 pounds and frequently lift and/or move up to 100 pounds.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works on uneven surfaces, near moving mechanical parts and is exposed to vibration. The employee is occasionally in outside weather conditions, exposed to toxic or caustic chemicals and wet and/or humid conditions.

The noise level in the work environment is usually loud.

**Job Safety:**

- Employees are required to follow the safety and health rules that apply to their job.
- Employees are to wear any personal protective equipment (PPE) that their job requires.
- Report any safety or health hazards to your supervisor or your safety committee.
- Immediately report any workplace injury or illness to your supervisor or your safety committee.
- Keep safety devices and warning signs in place, and use appropriate safeguards and equipment when you are exposed to hazards.
- Cooperate with Oregon OSHA inspectors if they visit your workplace.

**NOTE:** This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. All Classified/Coaching personnel are employed on a probationary basis contingent on completion of a criminal history verification based on fingerprints.

**CANDIDATE STATEMENT:** "I hereby certify that I possess the physical and mental ability to regularly attend work and fulfill the essential functions of the above position either with or without reasonable accommodations. If I require accommodation(s) in order to fulfill any or all of these essential functions, and if I am offered employment, I will inform the District prior to actually beginning work."

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Candidate Signature

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Date