

Greater Albany Public Schools

Middle School English Language Arts Teacher Job Description



Salary Level: Per negotiated agreement

Classification: Certified

Reports to: Principal or Designated Administrator

FLSA Status: Exempt

Position Summary: The English Language Arts (ELA) Teacher will provide literacy instruction in the areas of reading, writing, listening, and speaking based on the State standards; provide appropriate instruction with proper scaffolding to meet students where they are at academically; and collaborate with colleagues regarding Multi-tiered systems of support.

The ELA Teacher will participate as a collaborative team member in the areas of:

Instruction

- Develop and implement a student centered learning experience focused on quality interactions, academic rigor, and language development that crosses content areas with district approved curriculum.
- Use research-based instructional strategies to provide effective ELA lessons, using a range of assessments to monitor, assess, and communicate academic performance to students and their parents/guardians.
- Develop and carry out clear, organized, sequential lessons and learning activities suitable for students' developmental levels and aligned with instructional objectives.
- Vary and pace teaching strategies, actively involve students and maximize student engagement in meaningful learning.

Leadership and Advocacy

- Model and teach respect with an awareness of diversity; work collaboratively with school personnel in meeting diverse social and academic needs of students.
- Model and teach appreciation for all students, identifying strengths students' bring to their learning.
- Act as a liaison to help link general education instructional practices and special program support students may receive. Share student performance information/data with special education, ELL, and/or other teachers as needed.

Program Development and Implementation

- Establish clear objectives and create long- and short-range plans for instruction to meet needs, abilities and interests of students.
- Use a variety of approaches to assess, record and provide feedback promptly and often to students on their progress; engage students in self-reflection about their learning.
- Become familiar with Tier I, Tier II, and Tier III levels of support as it relates to your students' needs.
- Establish and maintain open lines of communication with colleagues concerning the ELA instructional plan and how coherence can be created with other instruction areas a student experiences during their day.
- Utilize technology as related to student learning needs and job responsibilities.

Professional Expectations:

- Perform duties in a courteous, efficient, and professional manner that builds the confidence of staff, students and the public and enhances learning.
- Respect confidential information and the privacy of students, staff and parents.
- Take primary responsibility for pursuing and evaluating personal professional growth; develop job skills necessary to meet the development of the position.
- Works constructively with others and supervisor regarding professional growth; willingness to reflect on performance and make adjustments to meet the needs of students and school goals.
- Work effectively and collaboratively with diverse student, parent and community populations.
- Work independently as well as part of the school team to help respond to student learning needs and progress.
- Perform other duties as assigned.

Minimum Requirements:

- **Oregon teaching license**

Desired Qualifications:

- Bilingual Spanish. We desire to intentionally grow the number of bilingual staff students have interactions with.
- Understanding of human growth and development patterns, learning theory and brain research.
- Familiarity with a variety of age appropriate instructional, assessment and classroom management strategies that reflect current research on best practices.
- Flexible and adaptive thinking for visionary planning.
- Familiarity with state standards and curriculum frameworks for middle grade levels.
- Clearly demonstrates cultural competency, knowledge of diversity issues, and can advocate for non-traditional students and minorities.
- Experienced educator with a record of effectively guiding student development of literacy skills and concepts.

Workplace Expectations:

- The employee will maintain regular attendance in accordance with applicable rules and will arrive for work fit for duty.
- The employee is dressed and groomed in a clean and appropriate professional manner for the assignment and work setting.
- The employee will manage the use of district property, equipment and materials effectively and economically.
- The employee will meet the Teacher Standards and Practices Commission Standards for Competent and Ethical Educators

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee frequently is required to sit. The employee is occasionally required to use hands to finger, handle, or feel objects, or tools; reach with hands and arms; climb or balance; and stoop or kneel.

The employee must regularly lift and/or move up to 10 pounds and frequently lift and/or move up to 25 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works indoors or in offices or school buildings. The employee may occasionally work in outside weather conditions. The employee may occasionally be exposed to bodily fluids due to student or employee injury or illness. The noise level in the work environment is usually moderate.

Term of Employment: Not to exceed 191 paid days or as set by negotiated agreement. May include extended contract days or extra-duty assignments. Salary and benefits based on the current District Salary Schedule and negotiated agreement.

Candidate Statement: "I hereby certify that I possess the physical and mental ability to regularly attend work and fulfill the essential functions of the above position either with or without reasonable accommodations. If I require accommodation(s) in order to fulfill any or all of these essential functions, and if I am offered employment, I will inform the District prior to actually beginning work."

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Candidate Name (Print)

Date

Candidate Signature

Date