

North College Hill City Schools

Position Title:	Teacher, Intervention Specialist
Department:	Special Education
Reports To:	Principal and Pupil Personnel Coordinator
Approved by:	North College Hill Board of Education

SUMMARY: Responsible for planning instruction and/ or adaptation of the education program to enable students to benefit from instruction in the regular curriculum.

ESSENTIAL DUTIES AND RESPONSIBILITIES *Other duties may be assigned.*

- Consults with staff, parents, and outside agencies to meet the educational and physical needs of students with disabilities.
- Stays abreast of legal requirements.
- Ensures compliance with local, state, and federal guidelines.
- Develops and maintains complete and cumulative records of students on caseload.
- Bases instruction on the student's IEP.
- Counsels individuals and groups of students with educational, occupational, and personal problems.
- Plans lessons in the approved district curriculum aligned to State Standards with individual modifications.
- Evaluates student progress based on multiple methods of assessment.
- Participates in team meetings to determine IEP goals, services, and placement.
- Determines and monitors appropriate accommodations for testing.
- Monitors student progress and adjusts instruction as needed.
- Assesses, summarizes, and communicates performance of referred students.
- Establishes and maintains standards of student conduct and enforces discipline as needed in compliance with IEP goals.
- Maintains physical environment of the classroom.
- Prepares report cards, progress reports, educational records, IEPs, Alternative Assessments and other documents as required.
- Works collaboratively with other staff to coordinate goals, objectives, and instruction.
- Provides support for students with disabilities in the regular classroom.
- Establishes a structured environment to ensure the safety of students.
- Accommodates and adapts routines and instruction to meet the physical needs of students
- Team teaches with regular education teachers to implement IEP goals.

SUPERVISORY RESPONSIBILITIES:

Supervises students and educational aides.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE: Bachelor's degree or higher.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Intervention Specialist Teaching Certificate/Licensee

LANGUAGE SKILLS:

Ability to read, analyze, and interpret periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, basic algebra and geometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all district requirements and Board of Education policies.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The employee is frequently walking and standing while performing the duties of this job. The employee may frequently bend or twist at the neck and back while performing the duties of this job. Specific vision abilities required by this job include peripheral vision and close vision and the ability to adjust focus. The employee may need to push or lift up to 50 pounds. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work output of students.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is usually moderate to loud.

The information contained in this job description is for compliance with the Americans with Disabilities Act and is not an exhaustive list of the duties required for this position. Additional duties are performed by the individuals currently holding this position, and additional duties may be assigned.